



BOARD OF COMMISSIONERS' MEETING
 August 24, 2021, 10:30 a.m., in the HUB conference room, Republic WA

Mission Statement

"To strengthen the health and well-being of our community through partnership and trust."

AGENDA

	Page(s)		
Call to Order		Nancy Giddings	
Quorum Established		Nancy Giddings	
Review, Amend, Accept Agenda		Nancy Giddings	
Introduction of Board, District Employees and Guests		Nancy Giddings	
 <i>Items listed under the consent agenda are considered routine board matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i>			
Approval of Consent Agenda		ACTION	Nancy Giddings 3-5
<ul style="list-style-type: none"> • Minutes 7/27/21 Board Meeting • Approval of Warrants • Financial Write-Off Report 			
Correspondence		Nancy Giddings	
Public Comments			
CNO Report & Quality Improvement and Compliance/Risk Management		Cindy Chase	
Clinic Report		Julia Santana	6
Medical Staff Report		Dr. Garcia	
Safety Report:		Brant Truman	
CFO/COO Report - to be given at the meeting		Brant Truman	
<ul style="list-style-type: none"> • Resolution 2021#8 Participate in WA State Insurance Plans 		ACTION	7
Financial Report		Brant Truman	8-16
CEO Report – to be given at the board meeting		Aaron Edwards	
Old Business		Nancy Giddings	
<ul style="list-style-type: none"> • Board QI Project • Facility Update • Health Foundation • Strategic Planning • Curlew Clinic • Pharmacy • Aaron's Evaluation 			

Board Representative Reports

- Finance Ron Bacon/Sarah Krausse
- Quality Improvement Jody Jannot/DiAnne Lundgren
- Compliance/Risk Management Ron Bacon/Sarah Krausse
- Medical Staff Nancy Giddings/DiAnne Lundgren
- Credentialing DiAnne Lundgren/Nancy Giddings
 1. Request for appointment of Active Medical Staff privileges for Matthew Short, MD
 2. Request for appointment of Active Medical Staff privileges for Patricia Short, MD
 3. Request for reappointment of Courtesy Medical Staff privileges by proxy for Integra Imaging providers: Mark Alder, MD and Stephanie Simonson, MD
- EMS Nancy Giddings

New Business

Nancy Giddings

Executive Session

Nancy Giddings

Open Session – Action, if applicable regarding executive session

Nancy Giddings

Adjournment

Nancy Giddings

**Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted.
The Public is encouraged to attend; Handicap access is available.**

Next regularly scheduled meeting is September 28, 2021 @ 10:30 a.m. in the HUB Conference Room



Ferry County Health

BOARD OF COMMISSIONERS' MEETING

July 27, 2021

CALL TO ORDER: Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 1:00 p.m. on July 22, 2021, in person at the Curlew Civic Hall and via Zoom. Commissioners in attendance were Nancy Giddings, Ronald Bacon, DiAnne Lundgren, and Jody Jannot. Sarah Krausse had an excused absence. Aaron Edwards, CEO; Brant Truman, CFO/COO; Julia Santana, Cindy Chase, CNO, James Davidson, IT Manager, Dr. Artzis, Mena Cassell, Controller and Lacy Sharbono, Executive Assistant were present.

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Lundgren and seconded by Jannot to amend the consent agenda to add the DZA Audit and a report from Matt Schanz with North East Tri County Health to the agenda. The motion passed unanimously.

GUEST: Matt Schanz, Shar Sheaffer, Brennan Pendleton, Bob Platt, Carol Platt, Greg Harvey, Debbie Dunn, Chris Kroupa, Lonny Williams, Leslie Williams, Betty Davis, Donna Beal, Rob Slagle, Therall Hadley, Maggie Cooper, Christy Harvey, Nancy Churchill, Phil Bach

APPROVAL OF CONSENT AGENDA: A motion was made by Lundgren and seconded by Jannot to accept the consent agenda. The motion passed unanimously.

DZA AUDIT PRESENTATION: Brennan and Shar presented the 2020 financial audit.

CORRESPONDENCE: Viewed the Better Health Together video clips. Discussed memorial notes to families.

Matt Schanz gave a report on Covid numbers for the Tri County area.

PUBLIC COMMENTS: Community members discussed the Curlew Clinic and concerns with Covid vaccines.

CNO REPORT: Chase reviewed her report.

CLINIC REPORT: Santana reviewed her report.

MEDICAL STAFF REPORT: Dr. Garcia gave his report via text to Aaron.

SAFETY REPORT: The District purchased air scrubbers to place around the District. The roof repair is complete.

CFO/COO REPORT: Edwards reviewed Truman's report.

FINANCIAL REPORT: Edwards reviewed the June financials.

CEO REPORT: Edwards reviewed his report.

Giddings called for a break at 3:57 p.m. Open session continued at 4:06 p.m.

OLD BUSINESS:

- Board QI Project: On hold.
- Facility Update: New sprinkler system on the front lawn will be completed shortly.
- Health Foundation: They did meet last week.
- Strategic Planning: Continue to work on it.
- Curlew Clinic: Grand opening today at 5pm.
- Pharmacy: Going well.
- Aaron's evaluation: Need to work with Nina to help with Lattice.

BOARD REPRESENTATIVE REPORTS:

- Finance: No Board concerns.
- Quality Improvement: Jannot noted it was a great meeting and everyone is making great strides.
- Compliance/Risk Management: Meeting is next month.
- Medical Staff: Discussed concerns with EHR.
- Credentialing:
 1. A motion was made by Lundgren and seconded by Jannot to approve the Courtesy Medical Staff privileges for Deborah Montowski, MD. The motion passed unanimously.
 2. A motion was made by Lundgren and seconded by Jannot to approve the Courtesy Medical Staff privileges for Cody Reese, PA-C. The motion passed unanimously.
- EMS: No Board concerns.

NEW BUSINESS:

- Change October regular board meeting: The meeting will be rescheduled to 10/19/21 at 10:30am in the HUB conference room.
- DOH requirement to approve Katy Ricard as the Infection Control Nurse:
A motion was made by Jannot and seconded by Lundgren to approve Katy Ricard as the Infection Control Nurse. The motion passed unanimously.

EXECUTIVE SESSION: Executive Session was called at 4:50 p.m. regarding RCW 42.30.110(1)(g).

Open session resumed at 5:10 p.m. No action taken.

ADJOURNMENT: As there was no further business the meeting was adjourned at 5:10 p.m.

Nancy Giddings, Chair Date

DiAnne Lundgren, Secretary Date

Lacy Sharbono, Recording Secretary Date



TO: Ferry County Public Hospital District #1 Board of Commissioners
 FROM: Julia R Santana
 Subject: Board Report

MEETING DATE August, 24th 2021

As of August 19th

People	<p>To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.</p> <ul style="list-style-type: none"> I am trying to get creative in anticipation of staff shortage in the front office and in the back with MA/nursing staff. This anticipated shortage is due to vaccine mandate and 1 MA going to nursing school starting September.
Quality	<p>To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.</p> <ul style="list-style-type: none"> We are still striving to be sure every phone call is returned same day. Mila's tracking system is working well.
Service	<p>To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.</p> <ul style="list-style-type: none"> Our cost report has been submitted for benchmark reporting. I am eagerly awaiting it's return We did sports physicals at Republic and Curlew schools this month. It went well and between the two schools we did 32 physicals.
Financial	<p>To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.</p> <ul style="list-style-type: none"> Provider numbers are down a bit again. However it is that time of year when things slow down. I have not heard of anyone not making appts due to increased Covid activity.
Growth	<p>To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.</p> <ul style="list-style-type: none"> Pulse Cardiology will not be sending Dr Waggoner any more. Dr Canaday will be the cardiologist coming to Republic. My hope is that we can also rotate Cody Reese, PA in and eventually have cardiology come twice a month. Dr & Dr Short are very interested in offering more procedures and expanding services that we are able offer to our patients.



Ferry County Health
RESOLUTION 2021 #8

**A RESOLUTION OF THE DISTRICT OF FERRY COUNTY PUBLIC HOSPITAL DISTRICT #1
BOARD OF COMMISSIONERS OF FERRY COUNTY HOSPITAL DISTRICT #1
REQUESTING REVIEW BY THE HEALTH CARE AUTHORITY TO PARTICIPATE IN THE
WASHINGTON STATE INSURANCE PLANS**

WHEREAS, the Health Care Authority administers the medical, dental, life, and long term disability insurance coverage for the employees of the state of Washington, as set forth in chapter 41.05 RCW; and,

WHEREAS, the (FCPHD Board of Commissioners) representing the (FCPHD #1) has reviewed the state insurance plans, chapter 41.05 RCW, RCW 41.04.205, chapter 182-08 WAC, and chapter 182-12 WAC; and,

WHEREAS, we deem the state insurance plans as providing desirable insurance coverage for the employees (and members of the Governing Body where applicable); and,

WHEREAS, we certify that all employees (and members of the Governing Body) enrolled are eligible to participate in the state insurance plans;

BE IT RESOLVED, that FCPHD #1 requests approval by the Health Care Authority to participate in the state insurance plans for the employees of FCPHD #1, subject to the requirement of RCW 41.04.205 and the rules adopted thereunder.

RESOLVED, this 24th day of August 2021.

APPROVED at a regular meeting of the Commissioners of Ferry County Health, Republic, Washington this 24th day of August 2021.

Nancy Giddings, Chair Date

Ronald Bacon, Vice Chair Date

DiAnne Lundgren, Secretary Date

Jody Jannot, Commissioner Date

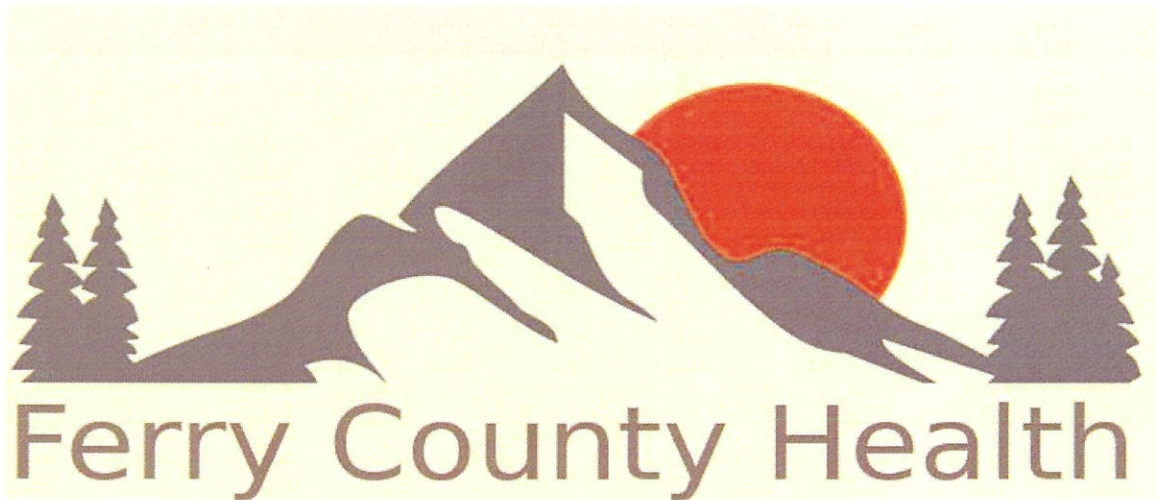
Sarah Krausse, Commissioner Date

Board of Commissioners

36 Klondike Rd, Republic, WA 99166

P. (509) 775-8242 F. (509) 775-3866

Ferry County Public Hospital District #1 Financial Statements
Month Ending July 31, 2021



Ferry County Public Hospital District No. 1
 doing business as
 Ferry County Memorial Hospital
Combined Income Statement: Hospital, Klondike Hills and Republic Drug Store
 Year to Date July 31, 2021

	Q1	Q2	June	July	% of Gross Rev	YTD	% of Gross Rev
Operating revenue:							
Gross patient service revenue	5,638,216	6,789,211	2,591,715	2,480,722	100%	\$ 14,908,149	
Contractual allowances and provisions for uncollectible accounts	(1,980,801)	(2,064,977)	(1,211,630)	(946,639)	-38%	\$ (4,992,416)	-33%
Patient service revenue - (Net contractual allowances)	4,360,305	5,476,075	1,555,574	1,841,212	74%	\$ 11,677,593	78%
Bad debt expense	314,184	68,074	48,540	25,539	1%	\$ 407,797	3%
Other operating revenue	17,549	190,124	161,438	46,361	2%	\$ 254,034	2%
Total operating revenue	4,692,039	5,734,273	1,765,552	1,913,112	77%	12,339,424	83%
Operating expenses:							
Salaries and wages	1,886,641	2,100,208	627,436	686,396	28%	\$ 4,673,246	31%
Employee benefits	530,895	541,925	187,749	142,987	6%	\$ 1,215,807	8%
Professional fees	420,356	499,068	211,803	54,461	2%	\$ 973,885	7%
Supplies	290,883	436,962	174,761	165,134	7%	\$ 892,979	6%
Purchased services - Utilities	91,207	64,476	18,317	18,020	1%	\$ 173,703	1%
Pharmacy Drugs	369,118	399,612	89,873	83,075	3%	\$ 851,804	6%
Drug Store Retail	487,072	290,081	115,851	190,614	8%	\$ 967,767	6%
Insurance	17,271	39,000	19,103	8,313	0%	\$ 64,583	0%
Other	25,467	19,804	8,947	10,468	0%	\$ 55,738	0%
Rent	88,551	110,528	31,595	37,574	2%	\$ 236,653	2%
Amortization	34,861	35,165	11,573	11,549	0%	\$ 81,574	1%
Depreciation	10,802	10,802	3,601	3,601	0%	\$ 25,205	0%
	217,059	209,088	65,841	65,898	3%	\$ 492,044	3%
Total operating expenses	\$ 4,470,183	\$ 4,756,717	\$ 1,566,448	\$ 1,478,089	60%	\$ 10,704,988	72%
Gain (loss) from operations	221,856	977,556	199,103	435,023	18%	\$ 1,634,435	11%
Nonoperating revenues (expenses):							
Property taxes	78,020	75,099	30,379	22,230	1%	\$ 175,349	1%
Interest earnings	2,386	1,890	501	479	0%	\$ 4,755	0%
Interest expense	(44,516)	(36,625)	(13,911)	(18,055)	-1%	\$ (99,205)	-1%
Grants and donations	16,062	7,712	(821)	18,636	1%	\$ 42,410	0%
Other	1,429,073	472,804	249,743	25,356	1%	\$ 1,977,233	13%
Total nonoperating revenues (expenses) - Net	1,481,025	520,880	265,891	48,635	2%	\$ 2,050,541	14%
Increase (decrease) in net position	\$ 1,702,881	\$ 1,498,437	\$ 464,994	\$ 483,658	19%	\$ 3,684,976	25%

Ferry County Public Hospital District No. 1
doing business as
Ferry County Memorial Hospital

Republic Drug Store Income Statement
Year to Date July 31, 2021

	Q1	Q2	June	July	% of Total Rev	YTD
Operating revenue:						
Pharmacy revenue - (Allowances)	632,247	657,068	140,912	277,855	90%	1,567,170
Retail Revenue	70,643	94,774	34,576	29,275	10%	194,691
Total operating revenue	\$ 702,890	\$ 751,841	\$ 175,488	\$ 307,129	100%	\$ 1,761,860
Operating expenses:						
Salaries and wages	82,522	86,970	28,185	31,063	10%	200,555
Employee benefits	31,187	30,911	10,695	-0,601	3%	72,700
Utilities	3,573	1,855	697	1,031	0%	6,458
Pharmacy Drugs	487,072	290,081	115,851	190,614	62%	967,767
Retail	17,271	39,000	19,103	8,313	3%	64,583
Supplies	2,732	4,346	2,700	78	0%	7,156
Purchased services- Other	6,796	5,888	965	2,443	1%	15,127
Taxes and Licences	3,065	14,774	4,308	2,984	1%	20,823
Advertising	321	115	115	115	0%	551
Professional Fees	81	1,436	82	81	0%	1,599
Other	844	4,886	1,795	2,727	1%	8,457
Amortization	10,802	10,802	3,601	3,601	1%	25,205
Depreciation	13,519	13,631	4,544	4,544	1%	31,693
Total operating expenses	\$ 659,785	\$ 504,695	\$ 192,639	\$ 258,195	84%	\$ 1,422,674
Gain (loss) from operations	43,105	247,146	(17,151)	48,934	16%	339,186
Nonoperating revenues (expenses):						
Grants and Donations	7,181	(974)	(821)	(242)	0%	5,964
Interest Expense	(4,430)	(4,349)	(1,420)	(1,406)	0%	(10,186)
Interest earnings	-	-	-	-	0%	-
Total nonoperating revenues (expenses) - Net	\$ 2,751	\$ (5,324)	\$ (2,241)	\$ (1,648)	-1%	\$ (4,221)
Increase (decrease) in net position	\$ 45,856	\$ 241,822	\$ (19,393)	\$ 47,286	15%	\$ 334,965

Ferry County Public Hospital District No. 1

doing business as

Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital, Klondike Hills and Republic Drug Store)
Year to Date July 31, 2021

<i>Assets</i>	YTD Balances June	YTD Balances July
Current assets:		
Cash and cash equivalents	\$ 10,839,654	\$ 10,390,788
Patient trust	500	500
Receivables:		
Gross AR	4,401,595	4,170,888
Contractual allowance	(1,863,744)	(1,665,177)
Patient AR - Net	2,760,257	2,591,186
Taxes	105,513	104,136
Estimated third-party payor settlements	-	-
Other	229,698	224,657
Inventories	398,878	406,054
Prepaid expenses	73,687	111,438
Total current assets	\$ 14,408,186	\$ 13,828,760
Noncurrent cash and cash equivalents:		
Restricted cash & cash equivalent, USDA reserve	-	-
Internally designated cash and cash equip, funded depreciation	-	-
Total noncurrent assets limited as to use	-	-
Capital assets:		
Nondepreciable capital assets	27,282	\$ 27,282
Depreciable capital assets - Net of accumulated depreciation	6,888,058	6,838,574
Total capital assets	\$ 6,915,341	\$ 6,865,856
TOTAL ASSETS	\$ 21,323,526	\$ 20,694,616

Ferry County Public Hospital District No. 1
 doing business as
 Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital, Klondike Hills and Republic Drug Store)
 Year to Date July 31, 2021

<i>Liabilities and Net Position</i>	YTD Balances June	YTD Balances July
Current liabilities:		
Current maturities - Long term debt	\$ 211,471	\$ 191,008
Current maturities - Capital lease obligations	21,586	21,321
Accounts payable	721,686	161,557
Warrants payable	552,820	408,541
Sales Tax Payable	4,308	2,984
Patient trust	500	500
Payroll and related expenses	433,416	185,860
Accrued vacation	396,336	394,909
Unearned tax revenue	133,380	111,150
Accrued interest payable	61,956	77,344
CARES ACT FEDERAL FUNDING	3,145,685	3,012,593
Estimated third-party payor settlements	480,610	501,559
Total current liabilities	\$ 6,163,754	\$ 5,069,326
Noncurrent liabilities:		
Long term debt - Less current maturities	3,840,209	\$ 3,792,471
Capital lease obligations - Less current portion	45,345	41,851
Total noncurrent liabilities	3,885,554	3,834,322
Total liabilities	\$ 10,049,308	\$ 8,903,648
Net position:		
Invested in capital assets	2,734,773	2,741,861
Restricted expendables	-	-
Unrestricted	8,539,445	9,049,107
Total net position	11,274,218	\$ 11,790,968
TOTAL LIABILITIES AND NET POSITION	\$ 21,323,526	\$ 20,694,616

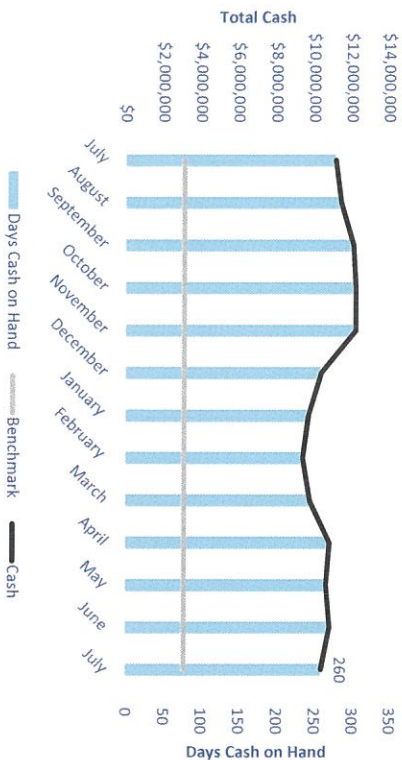
FINANCE DASHBOARD
Ferry County Public Hospital District #1
July 31, 2021

Stats	Year To Date				Current Month	
	Current Total	Target	Prior Year	Current Total	Target	Prior Year
1 Acute Care Days	119	114	168	21	16	17
2 Skilled Swing Bed Days	666	265	346	87	38	44
3 Long Term Swing Bed Days	2178	2546	1854	756	362	258
4 Observation Hours	1895	1387	1612	579	197	363
5 Admissions (Acute)	37	45	40	7	6	6
6 Average Length of Stay (Acute)	3.22	3.00	2.97	4.16	4.00	2.85
7 Outpatient Visits	7258	5848	5145	1006	832	1085
8 ED Visits	1206	1005	1063	212	143	212
9 Emergency Admit to Inpatient	1,99%	3,00%	4,14%	2,36%	2,80%	2,36%
10 Procedures	90	137	105	1	20	32
11 Clinic Visits	5325	6169	5450	767	877	826
12 Rehab Treatments	8342	6070	5544	1282	863	1438
13 Imaging Visits	2302	2462	2349	362	350	418
14 Lab Visits	18548	15955	15799	2728	2268	2654
Profitability						
14 Revenue Deductions % of Gross Revenue	33%	30%	36%	38%	30%	42%
15 Salaries % Gross Patient Revenue	31%	45%	31%	28%	45%	23%
16 Benefits % of Salary Expense	26%	26%	27%	21%	26%	27%
17 Bad Debt % Gross Patient Revenue	3%	2%	1%	1%	2%	0%
18 Charity % Gross Patient Revenue	0,52%	1%	0,37%	0,29%	1%	0,33%
19 Total Salary Expense	\$ 4,673,246	\$ 3,000,000	\$ 3,828,330	\$ 686,396	\$ 600,000	\$ 551,857

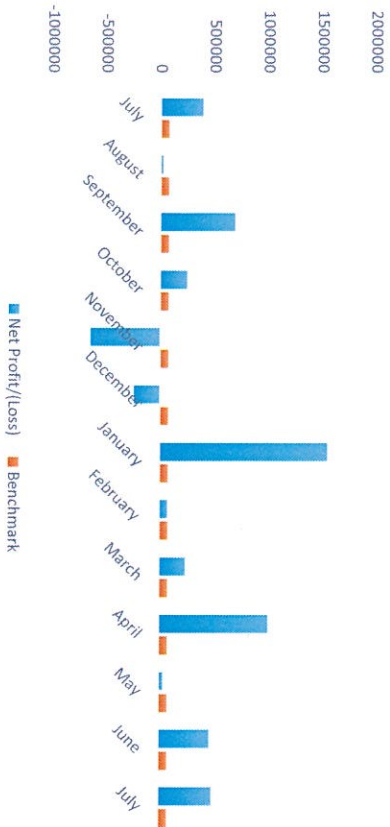
- Key**
- Meets or exceeds budget/target
 - Does not meet budget/target expectations by 5% or less
 - Does not meet budget/target expectations by greater than 5%

2021 Financial

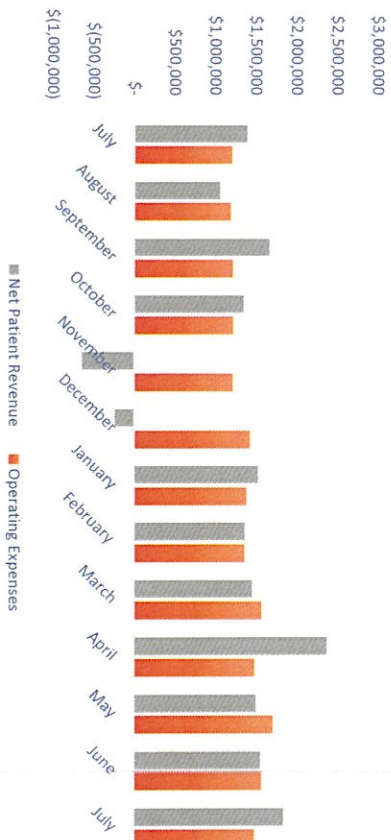
Days Cash on Hand



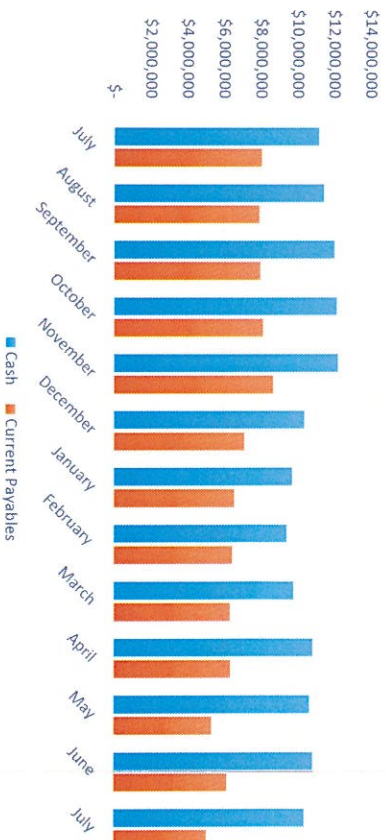
Net Profit/(Loss)



Net Patient Revenue vs Operating Expense

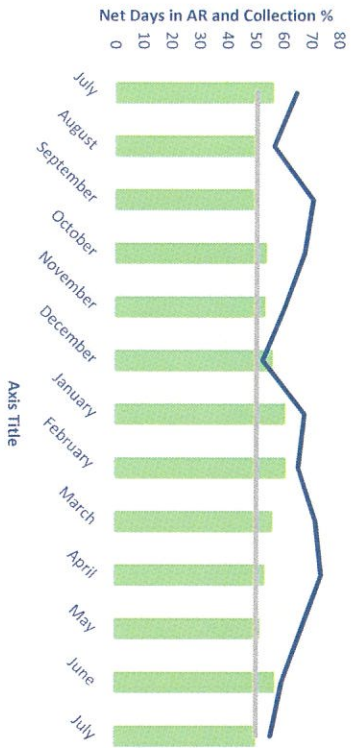


Cash vs Current Payables

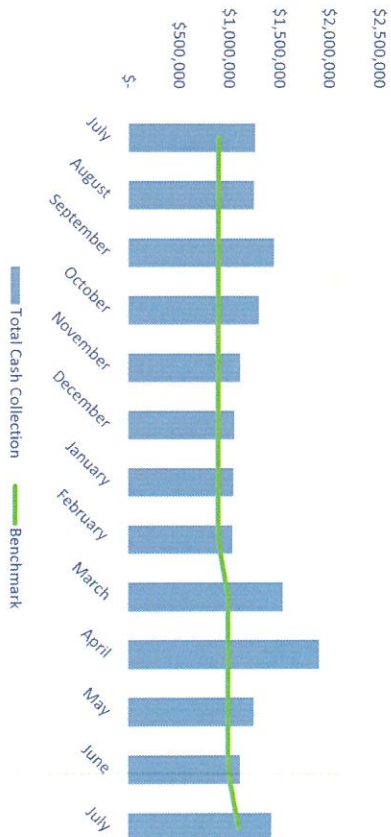


2021 Revenue Cycle

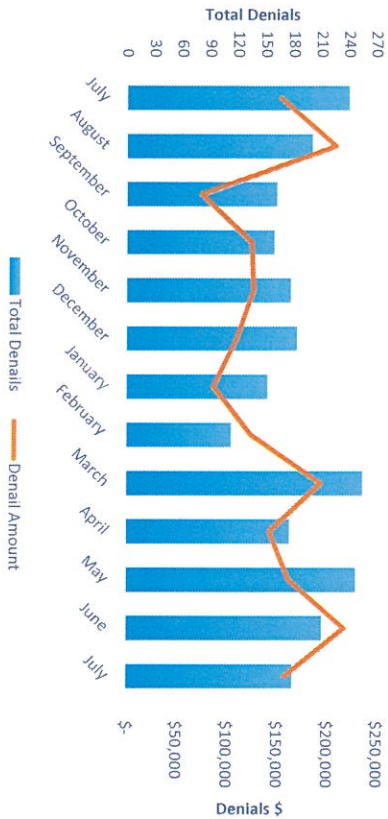
Net Days in Accounts Receivable



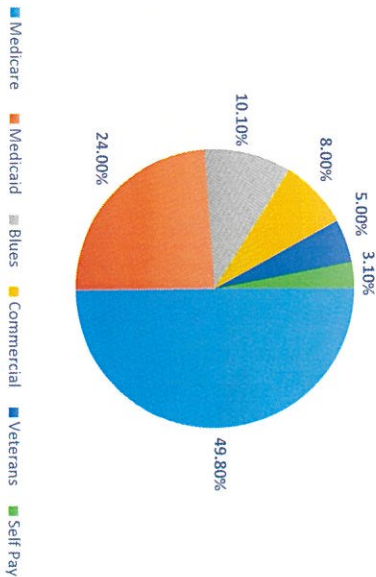
Cash Collections- Patient Accounts



Total Avoidable Denials

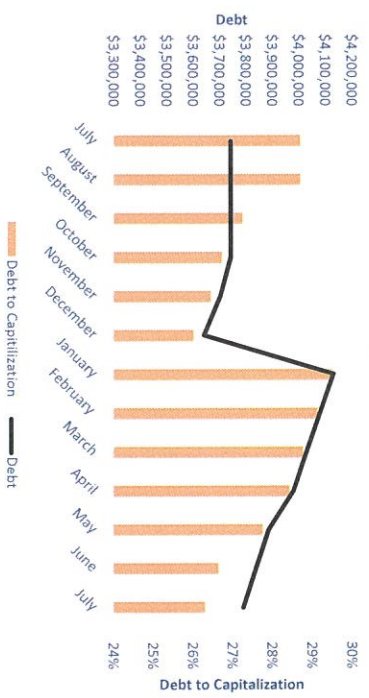


Payer Mix- 13 Month Average

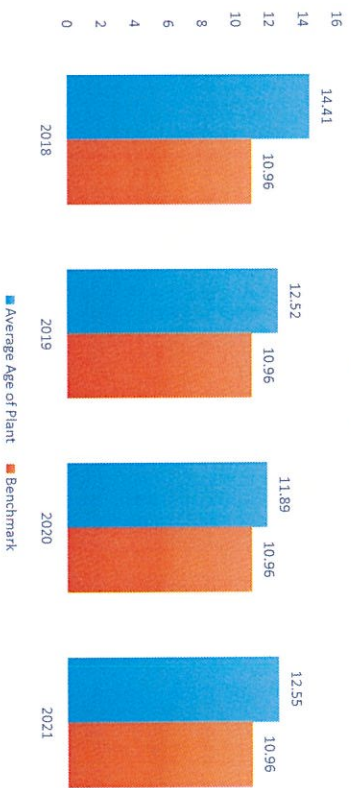


2021 Liquidity

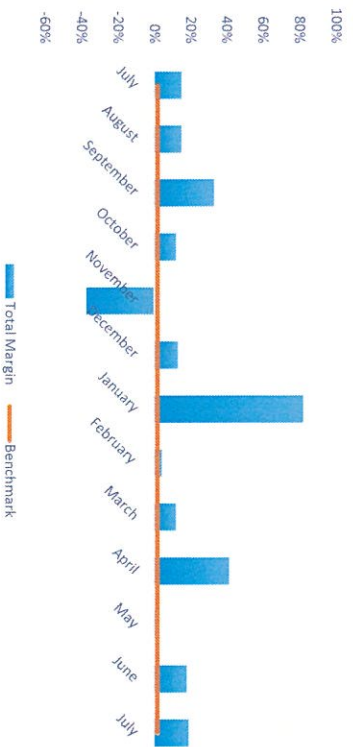
Debt to Capitalization



Average Age of Plant



Total Margin



Labor Expense as a % of Operating Revenue

