

BOARD OF COMMISSIONERS' MEETING

May 28, 2019, 10:30 a.m., in the HUB Conference Room

Mission Statement

"To strengthen the health and well-being of our community through partnership and trust."

AGENDA

Page(s)

Call to Order

Nancy Giddings

Quorum Established

Nancy Giddings

Review, Amend, Accept Agenda

Nancy Giddings

Introduction of Board, District Employees and Guests

Nancy Giddings

Items listed under the consent agenda are considered routine board matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

Approval of Consent Agenda ACTION Nancy Giddings 3-6

- Minutes 4/4/19 Special Board Meeting
- Minutes 4/23/19 Board Meeting
- Approval of Warrants
- Financial Write-Off Report

Correspondence	Nancy Giddings
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Public Comments

CNO Report & Quality Improvement and Compliance/Risk Management Cherie Hanning 7-16

Clinic Report JoAnn Ehlers 17-19

Medical Staff Report Dr. Garcia

Safety Report: Brant Truman

CFO/COO Report Brant Truman 20

Financial Report Brant Truman 21-29

CEO Report Aaron Edwards 30

Old Business Nancy Giddings

- Board QI Project
- Facility Update
- Health Foundation
- Levy

Board Representative Reports

Finance
 Ron Bacon/David Iverson

Quality Improvement Sarah Krausse/DiAnne Lundgren Compliance/Risk Management Ron Bacon/Sarah Krausse

Board of Commissioners

36 Klondike Rd, Republic, WA 99166 P. (509) 775-8242 F. (509) 775-3866 Medical Staff
 Credentialing
 Dave Iverson/ Nancy Giddings
 David Iverson/DiAnne Lundgren

EMS
 ACH/HFCC
 Nancy Giddings
 David Iverson

New Business Nancy Giddings

Hot Topic

Audit Exit Interview update

CEO Annual review

Executive Session (if necessary)

Nancy Giddings

Open Session – Action, if applicable regarding executive session Nancy Giddings

Adjournment Nancy Giddings

Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted.

The Public is encouraged to attend; Handicap access is available.

Next regularly scheduled meeting is June 19, 2019 @ 12:00 p.m. in the Hospital Conference Room



SPECIAL BOARD OF COMMISSIONERS' MEETING April 4, 2019

CALL TO ORDER: Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 12:30 p.m. on April 4, 2019 in the Republic Clinic conference room at Republic Medical Clinic. Commissioners in attendance were Nancy Giddings, Sarah Krausse, David Iverson and DiAnne Lundgren. Mari Hunter, ARNP

QUORUM ESTABLISHED: A quorum was present.

BOARD/PROVIDER LUNCHEON: The Board had a discussion with Mari Hunter, ARNP. The other providers were unable to attend the meeting.

ADJOURNMENT: As there was no further business the meeting was adjourned at 1:30 p.m.

Nancy Giddings, Chair	Date	DiAnne Lundgren, Secretary	Date



BOARD OF COMMISSIONERS' MEETING April 23, 2019

CALL TO ORDER: Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 10:31 a.m. on April 23, 2019, in the HUB Conference Room at Ferry County Health. Commissioners in attendance were Nancy Giddings, Ronald Bacon, David Iverson, DiAnne Lundgren and Sarah Krausse. Aaron Edwards, CEO; Brant Truman, CFO/COO; Mike Jager, Plant Manager and Lacy Sharbono, Executive Assistant, were present.

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Krausse and seconded by Lundgren to accept the agenda as written. The motion passed unanimously.

VISITORS: Susan Laster

APPROVAL OF CONSENT AGENDA: A motion was made by Bacon and seconded by Lundgren to approve the consent agenda. The motion passed unanimously.

CORRESPONDENCE: None

PUBLIC COMMENTS: None

OLD BUSINESS:

- Board QI Project: Giddings discussed how the Board/Provider luncheon went. Mari Hunter was the only attendee due to scheduling conflicts with the other providers.
- Facility Update: Truman noted there is a call with Hermanson tomorrow regarding the air ducts. Maintenance is getting bids to fix the sidewalks in front of the ALF.
- Health Foundation: Lundgren noted she had lunch with a member of the Doc McConnell foundation and they gave her great information about the scholarship.
- Levy: Tabled

BOARD REPRESENTATIVE REPORTS:

- Finance: Bacon noted things are good YTD.
- Quality Improvement: The team is working on the patient portal and had training scheduled but the representative was unable to get the training video working.
- Compliance/Risk Management: No meeting.
- Medical Staff: Giddings noted they are looking to see if we can get a mid-level to do visiting provider visits for cardiology. More to come.
- Credentialing:
 - A motion was made by Lundgren and seconded by Iverson to approve the reappointment of Courtesy Medical Staff privileges by telemedicine proxy for Integra Imaging providers David Holznagel, MD and Mark McVee, MD. The motion passed unanimously.

- EMS: Giddings noted the EMT's will be getting scheduled to take an IV therapy course.
 Phillip, Aaron, Mike and Nancy looked around the Hospital District property for a potential EMS location.
- ACH/HFCC: Iverson reviewed the components, criteria and results for based accountability.

EXECUTIVE SESSION: Executive Session was called at 11:30ap.m.for 30 minutes regarding performance of a public employee RCW 42.30.110(1)(g) and lease or purchase of real estate if there's a likelihood that disclosure would increase the price RCW 42.30.110(1)(b).

Open session resumed at 12:00 p.m. No action taken.

NEW BUSINESS:

- Hot Topic: None
- Lacy will see if the Curlew Civic Hall is available for out August 27th regular Board meeting for 4pm.

CNO/QUALITY IMPROVEMENT AND COMPLIANCE/RISK MANAGEMENT: The Board reviewed the attached report.

CLINIC REPORT: The Board reviewed the attached report.

SAFETY REPORT: Mike Jager discussed the drainage issue at the ALF and the sidewalk. The water meter to the building is broke and will be fixed. They got the scope processor up and running.

MEDICAL STAFF REPORT: Dr. Garcia noted the following via text:

- Swing bed check list has been established to improve transition from facilities.
- Continue to work towards exploring cardiac stress tests as a service.
- Ultrasound guided injections are running smoothly.
- Endoscopic services are primed.
- All staff working in the ER has had obstetric training in addition to ACLS, ATLS and PALS.
- Continue to invite new ideas and solutions from our new and old providers.

CFO/COO REPORT: Truman reviewed the attached report.

FINANCIAL REPORT: Truman reviewed the attached March financials.

CEO REPORT: Edwards reviewed the attached report.

ADJOURNMENT: As there was no further business the meeting was adjourned at 2:07 p.m.

Nancy Giddings, Chair Date DiAnne Lundgren, Secretary Date

4/23/2019	Board	Meeting	Minutes
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Lacy Sharbono, Recording Secretary Date



TO: Ferry County Public Hospital District #1 Board of Commissioners MEETING DATE: May 28, 2019

FROM: Cherie Hanning, CNO

Subject: Board Report

As of May 22, 2019

People

To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.

- Clinical Staffing Needs:

 o Current Staffing Needs
 - RNs, NACs, UCs fully staffed
 - o Positions Recently Filled or In the Process Thereof:
 - Laura Rightmyer RN

Quality

To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.

Quality, Risk, and Compliance Updates:

We continue our work with WSHA on implementing "Partnership for Person and Family Engagement" (PFE).

- o Patient Family Advisory Council (PFAC)
 - Development of patient guidebook In Progress
 - 2 new community members have joined
 - Cherie Gorton
 - Melissa Rose

Informatics/Protocols and Order Sets:

- o Skin Assessments In Progress
- Sepsis Order Set In progress

Quality Metrics – April 2019 Patient Safety Data Report - See Attachment 1

Employee Health and Infection Prevention Update

- o Revision Hand Hygiene Policy
- o Revision MRSA Policy
- o ICAR Assessment Good beginning to Quality Infection Control Program

LTC Transition

- o RN Candace Perrin Interim LTC Resident Care Coordinator
- o RN Emily Doss Monthly Skin Assessments
- o NAC Tanna Gliddon LTC Support

DOH Plan of Correction – See Attachment 2

- o Resulted from a resident family complaint.
- o Citation in LTC regarding no systematic process for skin assessments/wound follow up.
- Plan of Correction includes:
 - Policy revision

Wound Care Order Set in CPOE

New Skin Assessment – daily, monthly

Service

To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.

Implementation of Pharmacy – In Progress

- o New project reviewing and implementing:
- o Telepharmacy In Progress
- Bar code medication administration In Progress
- o Pyxis medication dispensing
 - Will arrive onsite in June
 - Pyxis Go Live July 2019

Nurse Orientation Project - Completed

New Beds: 2 new acute care beds – In Progress (expected in June)

Training

- o BLS/ACLS/PALS June 11 & 12th
- o Risk Management (HIPAA, Clinical Documentation) Sharon with Coverys Completed
- o 12 Lead EKG for NAC/UC Completed
- o BLS April 19 Completed
- Wound VAC Scheduled in May Completed

Financial

To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.

Growth

To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.

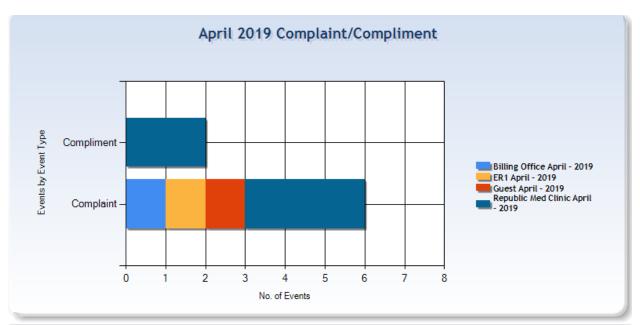
APRIL 2019 HEALTHCARE SAFETY ZONE (QMM) District-wide/QI Metrics



Patient report: 36 events (above)

Employee report: 0

• Complaints/Compliments: 5 events (below)



Month	Complaint	Compliment
Billing Office April - 2019	1	
ER1 April - 2019	1	
Guest April - 2019	1	
Republic Med Clinic April - 2019	3	2
Totals	6	2

Ferry County Memorial Hospital Plan of Correction for Critical Access Hospital Complaint Investigation on April 23-24, 2019

B1210	B1210	Tag Number
Create a systematic process for performing and documenting assessments of the patient's skin condition. Routine and Acute Skin Assessment 1. Create an order set for skin/wound care in the EHR for provider order entry. 2. Skin Breakdown assessments will be completed at patient admission, monthly thereafter, and on a daily basis when skin conditions exist. Patients with casts and splints will be assessed on a daily basis. a. Skin Breakdown assessments will be completed upon patient admission using the Braden Scale. b. Long-term care patients will be assessed monthly for risk of skin breakdown (head to toe) using the Braden Scale. c. Patients who develop skin conditions will be assessed daily for the risk of skin breakdown. d. Patients with casts and splints will be assessed on a daily basis. 3. Nursing Staff will complete documentation in the Electronic Health Record (EHR) of patient's skin assessments including but not limited to:	Deficiency: Per WAC 246-320-226(4)(c) Patient Care Svcs-Plan of Care Assessment Hospitals must have a system to plan and document care in an interdisciplinary manner including: Periodic assessment for risk of falls, skin condition, pressure ulcers, pain, medication use, therapeutic effects and side or adverse effects; 1. FCPHD failed to develop and implement a process for periodic assessment of the patient's risk for skin breakdown. 2. FCPHD failure to assess a patient's risk for skin breakdown and to provide nursing interventions.	How the Deficiency Will Be Corrected:
CNO Heather Egge Emily Doss Dr. Garcia Amy Haggart Candace P. LTC Nurse		Responsible Individual(s)
6/14/2019		Estimated Date of Correction

B1210	
Policies affected and either Created or Modified: Modification of FCPHD policy and procedure titled "Skilled Swing Patient Assessment Reviews", Policy #14.3.018 to include systematic skin assessment time frames and procedure. Monitoring corrected activities to determine that the deficiency has been successfully corrected in a measurable and quantifiable way: The RN performing the monthly skin assessment will document on monthly checklist for auditing purposes after intervention is completed. Skin assessment of all LTC patients will be verified by LTC Coordinator from the monthly checklist. Daily wound assessments will be verified on the daily assignment sheet (checklist) by the Charge Nurse and the LTC Nurse as applicable. LTC Coordinator (or designee) will verify the daily assignment sheet checklist weekly.	 a. No acute issues of skin breakdowns. b. Patient skin breakdowns. c. Patients with casts and/or splints. d. When casts and/or splints are removed. 4. If patient skin issues are found the patient plan of care will be adjusted. Daily skin checks will be initiated in the Medication Administration Record (MAR) as a daily order. At this point, a new skin assessment will be completed on a daily basis until wound is healed or patient is transferred. a. Daily documentation will be completed on skin condition's including deterioration, healing, and/or assessment of ulcers or wounds, along with the actions that are being taken per the provider order or patient plan of care. b. Patient cast assessments will include but not be limited to CMS (Circulation, mobility, and sensory). A full skin assessment will be completed on the affected area under that cast as the cast is removed. The assessment will be documented.
CNO Charge Nurse LTC Nurse Emily Doss Candace P.	
6/14/2019	

					B1265								B1265		
 d. When casts and/or splints are removed. 4. If patient skin issues are found the patient plan of care will be adjusted. Daily skin checks will be initiated in the Medication Administration Record (MAR) as a daily order. At this point, a new skin assessment will be completed on a daily basis until wound is healed or patient is transferred. 	b. Patient skin breakdowns.c. Patients with casts and/or splints.	a. No acute issues of skin breakdowns.	 Nursing Staff will complete documentation in the Electronic Health Record (EHR) of patient's skin assessments including but not limited to: 	d. Patients with casts and splints will be assessed on a daily basis.	c. Patients who develop skin conditions will be assessed daily for the risk of skin breakdown.	 b. Long-term care patients will be assessed monthly for risk of skin breakdown (head to toe) using the Braden Scale. 	 a. Skin Breakdown assessments will be completed upon patient admission using the Braden Scale. 	Skin Breakdown assessments will be completed at patient admission, monthly thereafter, and on a daily basis when skin conditions exist. Patients with casts and splints will be assessed on a daily basis.	 Create an order set for skin/wound care in the EHR for provider order entry. 	Routine and Acute Skin Assessment	Create a systematic process for performing and documenting assessments of the patient's skin condition.	How the Deficiency Will Be Corrected:	FCPHD failed to ensure that hospital staff members systematically reassessed patients to 1. Determine if patients were at risk for skin breakdown due to a change in condition; and 2. Determine if the skin condition of patients with actual skin breakdown was improving or deteriorating.	Hospital must: Complete and document reassessments according to plan of care and patient's condition.	Deficiency: Per WAC 246-320-226(5)(g) Patient Care Services-Reassessments
				LTC Nurse	Amy Haggart Candace P.	Emily Doss Dr. Garcia	CNO Heather Fage								
					6/14/2019										

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B1265						
The RN performing the monthly skin assessment will document on monthly checklist for auditing purposes after intervention is completed. Skin assessment of all LTC patients will be verified by LTC Coordinator from the monthly checklist. Daily wound assessments will be verified on the daily assignment sheet (checklist) by the Charge Nurse and the LTC Nurse as applicable. LTC Coordinator (or designee) will verify the daily assignment sheet checklist weekly.	Monitoring corrected activities to determine that the deficiency has been successfully corrected in a measurable and quantifiable way:	Modification of FCPHD policy and procedure titled "Skilled Swing Patient Assessment Reviews", Policy #14.3.018 to include systematic skin assessment time frames and procedure.	Policies affected and either Created or Modified:	c. Patient cast assessments will include but not be limited to CMS (Circulation, mobility, and sensory). A full skin assessment will be completed on the affected area under that cast as the cast is removed. The assessment will be documented.	b. Patients with casts and/or splints will be assessed daily.	a. Daily documentation will be completed on skin condition's including deterioration, healing, and/or assessment of ulcers or wounds, along with the actions that are being taken per the provider order or patient plan of care.
Charge Nuise LTC Nurse Emily Doss Candace P.	CNO					
6/14/2019						

Ferry County Memorial Hospital Plan of Correction for Critical Access Hospital Complaint Investigation on April 23-24, 2019

C 294	Tag Number
Routine and Acute Skin Assessment 1. Create an order set for skin/wound care in the EHR for provider order entry. 2. Skin Breakdown assessments will be completed at patient admission, monthly thereafter, and on a daily basis when skin conditions exist. Patients with casts and splints will be assessed on a daily basis. a. Skin Breakdown assessments will be completed upon patient admission using the Braden Scale. b. Long-term care patients will be assessed monthly for risk of skin breakdown (head to toe) using the Braden Scale.	How the Deficiency Will Be Corrected Deficiency: NURSING SERVICES CFR(s): 485.635(d), (d)(1) §485.635(d) Standard: Nursing Services Nursing services must meet the needs of patients:
CNO Heather Egge Emily Doss Dr. Garcia Amy Haggart Candace P. LTC Nurse	Responsible Individual(s)
6/14/2019	Estimated Date of Correction

	C 294														
Daily wound assessments will be verified on the daily assignment sheet (checklist) by the Charge Nurse and the LTC Nurse as applicable. LTC Coordinator (or designee) will verify the daily assignment sheet checklist weekly.	The RN performing the monthly skin assessment will document on monthly checklist for auditing purposes after intervention is completed. Skin assessment of all LTC patients will be verified by LTC Coordinator from the monthly checklist.	Monitoring corrected activities to determine that the deficiency has been successfully corrected in a measurable and quantifiable way:	Modification of FCPHD policy and procedure titled "Skilled Swing Patient Assessment Reviews", Policy #14.3.018 to include systematic skin assessment time frames and procedure.	Policies affected and either Created or Modified:	c. Patient cast assessments will include but not be limited to CMS (Circulation, mobility, and sensory). A full skin assessment will be completed on the affected area under that cast as the cast is removed. The assessment will be documented.	b. Patients with casts and/or splints will be assessed daily.	a. Daily documentation will be completed on skin condition's including deterioration, healing, and/or assessment of ulcers or wounds, along with the actions that are being taken per the provider order or patient plan of care.	4. If patient skin issues are found the patient plan of care will be adjusted. Daily skin checks will be initiated in the Medication Administration Record (MAR) as a daily order. At this point, a new skin assessment will be completed on a daily basis until wound is healed or patient is transferred.	d. When casts and/or splints are removed.	c. Patients with casts and/or splints.	b. Patient skin breakdowns.	a. No acute issues of skin breakdowns.	 Nursing Staff will complete documentation in the Electronic Health Record (EHR) of patient's skin assessments including but not limited to: 	d. Patients with casts and splints will be assessed on a daily basis.	c. Patients who develop skin conditions will be assessed daily for the risk of skin breakdown.
	Emily Doss Candace P.	Charge Nurse LTC Nurse													
	6/14/2019														



TO: Ferry County Public Hospital District #1 Board of Commissioners MEETING DATE: May 28, 2019

FROM: JoAnn Ehlers, Clinic Manager

Subject: Clinic

As of May 22, 2019

People

To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.

- PRN positions are open for Front Office and for an MA.
- We were very desperate for coverage in the front office in the last few several weeks. Jane Plesac was able to come and help. The other helper has been me, so you may have seen me working out front! To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.

Quality

- Due to shortages in Nursing Staff (lots of illness lately) we may have to try a new work schedule to keep us covered. There is no end in sight at this time for shortages, though the nurse team has done well in filling in for each other. It does back up work, especially in terms of med refills and messages. I will be working with the Providers on this.
- Medical Staff is also running short on many days. I would like to point out and thank those that I have asked to rearrange schedules so that we can have better coverage.
- Phones continue to be an issue and we continue to try new things. At this time, Jeanette Phillips is moving to be the main phone person. She will be admitting, scheduling, and answering phones and helping with messages all she can. She is taking William's messages from his voice mail and sending them to him on Qliq. He can then send back any calls that she can return for him. Jeanette can also reassure people that we have their message and that they will get a response.
- That said, we can't explain some of the calls that we seem to not be getting. We often receive calls well after they were left on our voice mail. We have no explanation for where they were between times. Right now the next plan is that we will have the Clinic Providers meet with IT to have a say in what they would like a new phone system to be able to do.
- Walk-ins are being given appointment times if they call in and that has been a bit hit and miss on any reduction in wait times but I think that overall, it is helping. We still have a very hard time if the ER provider cannot help out. Days that we have Dr. Kelley in, he has been willing to see walk-ins and that has been a huge relief.
- Signs have been made to change the walk in hours to end at 4 pm. June 1st has been set as the GO date and nursing will be moving to the new "Check out and Track" system for better continuity of care regarding all patients.
- I noted that we get at least one patient in a wheelchair per day and often several. They have had to go around the chairs and do quite a jig to get to the door to see providers and there has not been good space for the chairs to wait in the lobby. (This is what comes from having me in admitting.) So, I re-arranged furniture and got rid of some things that to me said "We don't want you here" (Stop sign, barrier stands) and a couple unnecessary tables were removed. We now have a nice line from the front door, to where a wheelchair or two can sit and go right into the provider door. There is the same number of chairs as before though it may not look like it. The room is an odd shape, I did what I could so far.

Service

To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.

- Dr. Kelley continues to get referrals for procedures and we are incrementally building his days up as he wants.
- Dr. Hsu's patient list is growing and she will be seeing 6 patients for us in May.
- Forefront has three patients that still come in to the Clinic to be seen.
- The Veterans Choice Program is changing on June 6th and we are preparing. Kandee in Referrals is keeping tabs on what we need to do to keep being able to see our patients and how to refer them out. Brant is working with the contracting side.
- I hope to get a few Medicare Wellness Visits set up with Cindy for June to test the waters.
- We will attempt to start seeing a couple of test Chronic Care Management folks in July.

Financial

To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.

- Registration has had a second month of no errors. This is a districtwide thing and we are quite happy and proud to be a part.
- The Clinic continues to be busy. We continue to work to make things more efficient and to smooth out patient care. The smoother we run, the more patients we should be able to see.
- A small change in scheduling should bring in at least one more patient per day per provider. This part of the new plan regarding walk-ins where we will avoid long appointments from 8 am to 10 am and try to work in a couple of shorter appointments for each provider to better accommodate any walk in that may come in. So far, we are still clearing the schedule of preset appointments at those times.

Growth

To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.

- I have had a preliminary conversation with both schools with my Sport Physical plan and both seem happy with the idea. There seems to be a meeting that takes place in the summer before practices start and I hope to work with those as our dates to do the physicals. The plan is to take one Provider from approx. 4 pm to 6 pm and get in all the physicals we can in an assembly line system. I hope to use coaches and school staff in this assembly line.
- Marketing Committee has ok'd my wish for gym towels for physicals as well as toss outs for the schools and pens for flu shot events. Nina is on the ordering end of this now.
- I will set tentative Flu Shot Event dates soon.
- MAT program is moving along.
- Dental Van has been arranged for the Friday of August 9th. The PFAC group has taken on the job of helping me get the funding to pay for the cost of this 38' Winnebago that has two dental offices in it. It comes with all the supplies but we need to pitch in on gas and upkeep. The cost is \$1200 or whatever we can get. My hope is to pay the whole amount so we can arrange this on a yearly basis at the least. A dentist from the Brewster/Omak area is our volunteer at this time and I was just notified that we have a dental hygienist now too!!! We can only see 6-8 patients per provider. Patients will need to be over 18 and meet a certain poverty level for this FREE (to them) service. Services will include a checkup, filling or tooth extraction by the Dentist. The hygienist will offer cleaning. The DSHS Mobile unit will be invited to come on this date as well, they can help with Dental registration as well as work with people to enroll or clear up issues with Medicaid, including those on Medicare. I am hitting up Molina now and just got a contact with Amerigroup that I will pester for helping funding this Van. I will also go after CHPW who has not been responsive to much so far. If I have to, I will fund this myself, that is how much I want this to happen.

- Still need to check into the VA mobile unit, I think I heard someone is working on it.
- The VSP coupons have arrived and I am tracking who gets them and what their situation is. Rural Resources has sent a couple of people my way. Folks on Medicare do not have vision coverage unless they have a medical reason and even then, except for cataract surgery, there is no coverage for glasses so those patients are good targets for us. The first lady that I gave a coupon to has been without new glasses for 15 years. One other lady has a bill at a VSP clinic and we are trying to pay for her previous exam with the coupon, we shall see if it works!
- PFAC plans to work with folks at the Food Truck to find our patients for both the Vision Coupons and the Dental Van. Of course if we have any we know of via our Clinic and Hospital patients, we will let them know too.

As Always, I thank you. Respectfully submitted, JoAnn Ehlers



TO: Ferry County Public Hospital District #1 Board of Commissioners MEETING DATE: May 28, 2019

FROM: Brant Truman Subject: COO/CFO Report

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People

To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.

- March of Dimes hit fundraiser goal, currently have exceeded expected costs for Gold Rush Run. T-shirts being ordered soon.
- Working on Volunteer Committee start.
- Registration committee started by Front Office Coordinators to improve up front learning and process improvement throughout district.
- Loss of HIM department staff coming shortly.

Quality

To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.

- Continue to work on improved Endoscopy program.
- Working thru an improved Activities program for the LTC residents.
- New Sign with Ferry County Health placed to help with branding!

Service

To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.

- Increased resources used in Nursing in the hospital to help out.
- Working thru Pyxis ADDD system to allow for improved medication delivery.
- Starting on process for new cardiac monitoring system.
- Humidifiers being installed in both the Lab and CT room to allow for code to be met. Extra Generator is being installed to allow for additional back up heat.

Financial

To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.

- Accelerated Depreciation of Clinic/Alf allows for additional \$50k in yearly depreciation.
- Review of 2018 cost report shows miscalculation of square feet causing a large payable on behalf of the hospital.
- Rehab requiring pre auth's for most services causing increase administrative burden.
- Average daily revenue again was at an all-time high.
- Paid additional \$240k towards debt principal year to date, continue to be aggressive with approach of paying debt off.
- AR days at 51 days.
- EMR incentive payment of \$134.5k coming shortly.
- Working on RHC Reconciliation for 2014 thru 2017.

Growth

To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.

• Continued attempts at new/improved services is currently being attempted.

Ferry County Public Hospital District #1 Financial Statements Month Ending April 30, 2019



Ferry County Public Hospital District No. 1

doing business as

Ferry County Memorial Hospital

Combined Income Statement: Hospital and Klondike Hills % of Gross Revenue

Year to Date April 30, 2019

	March	April	Q1 2018	Q1 2019	σ¥
Operating revenue:					
Gross patient service revenue Contractual allowances and provisions for					
uncollectible accounts	-41%	-17%	-38%	-34%	-30%
Patient service revenue - (Net contractual allows	26%	83%	64%	66%	70%
Bad debt expense	-2%	-3%	-2%	-3%	-3%
Other operating revenue	2%	4%	88	2%	4%
Total operating revenue	%E9	84%	%69	%89	72%
Operating expenses:					!
Salaries and wages	32%	31%	35%	31%	31%
Employee benefits	%6	8%	%6	%8	8%
Professional fees	%8	10%	2%	7%	8%
Supplies	4%	4%	2%	2%	2%
Purchased services - Utilities	5%	1%	2%	7%	2%
Purchased services - Other	4%	4%	%6	2%	4%
insurance	%0	%0	1%	%0	%0
Other	1%	1%	1%	2%	2%
Rent	1%	1%	%0	1%	1%
Depreciation	3%	4%	4%	3%	3%
Total operating expenses	64%	%29	20%	63%	64%
Gain (loss) from operations	-2%	17%	-1%	2%	88
Nonoperating revenues (expenses):					
Property taxes	1%	1%	2%	1%	1%
Interest earnings	%0	%0	%0	%0	%0
Interest expense	-1%	-1%	-2%	-1%	-1%
Grants and donations	%0	%0	%0	%0	%0
Other	2%	1%	2%	1%	1%
Total nonoperating revenues (expenses) - Net	2%	2%	%9	2%	2%
Increase (decrease) in net position	1%	19%	у. %	%2	4U%
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Ferry County Public Hospital District No. 1 doing business as

Ferry County Memorial Hospital

Hospital Income Statement Year to Date April 30, 2019

	Q1 2018	Q1 2019	March	April	er er
Operating revenue: Gross patient service revenue	4.005.187	4.652.157	1 631 921	1 590 487	6 242 644
Contractual allowances and provisions for uncollectible accoun	(1,527,154)	(1,625,177)	(680,561)	(286,113)	(1,911,290)
Patient service revenue - (Net contractual allowances)	2,468,354	3,026,980	951,359	1,304,374	4,331,354
Bad debt expense	(98,034)	(123,940)	(32,633)	(45,439)	(169,379)
Other operating revenue	300,461	218,956	87,233	65,508	284,464
Total operating revenue	2,670,780	3,121,996	1,005,960	1,324,443	4,446,439
Operating expenses:					
Salaries and wages	1,344,783	1,375,562	508,875	484,352	1,859,915
Employee benefits	324,128	355,356	136,038	125,792	481,148
Professional fees	196,674	359,326	130,908	167,334	526,660
Supplies	178,138	230,665	73,202	70,152	300,817
Purchased services - Utilities	68,842	77,955	26,316	21,487	99,442
Purchased services - Other	356,115	201,257	67,446	61,138	262,395
Insurance	21,600	20,429	6,871	7,454	27,882
Other	56,738	77,515	17,837	23,313	100,827
Rent	4,697	1	1		ı
Depreciation	152,461	145,926	48,566	71,833	217,758
Total operating expenses	2,704,177	2,843,990	1,016,060	1,032,854	3,876,844
Gain (loss) from operations	(33,397)	278,006	(10,099)	291,590	569,595
Nonoperating revenues (expenses):					
Property taxes	65,587	68,497	22,300	23,200	91,697
Interest earnings	1,653	15,821	5,025	5,650	21,472
Interest expense	(60,855)	(58,821)	(21,262)	(17,957)	(76,779)
Grants and donations	18,251	19,449	5,132	3,745	23,194
Other	213,955	59,921	27,035	17,104	77,025
Total nonoperating revenues (expenses) - Net	238,591	104,868	38,230	31,742	136,610
Increase (decrease) in net position	\$ 205,195 \$	382,873 \$	28,131 \$	323,332 \$	706,205

Ferry County Public Hospital District No. 1 doing business as

Ferry County Memorial Hospital

Klondike Hills Income Statement Year to Date April 30, 2019

)	01 2018	Q1 2019	March	April	YTD
Operating revenue:					7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	
Patient service revenue - (Net contractual allowances)	₩	107,714 \$	154,669 \$	46,207 \$	47,094 \$	201,762
Other Operating Revenue		4	72	14	6	36
Total operating revenue		107,714	154,696	46,221	47,103	201,798
Operating expenses:						
Salaries and wages		76,647	103,416	35,052	28,937	132,353
Employee benefits		28,448	30,600	9,126	9,805	40,405
Supplies		5,044	5,454	2,004	2,359	7,813
Purchased services - Utilities		2,667	3,240	866	1,214	4,455
Purchased services - Other		73	20,154	6,863	7,254	27,408
Other		253	362	158	109	471
Rent			32,125	10,708	10,708	42,833
Total operating expenses		113,132	195,350	64,909	60,387	255,738
Gain (loss) from operations		(5,418)	(40,655)	(18,688)	(13,285)	(53,940)
Nonoperating revenues (expenses): Interest earnings		59	293	83	104	396
Total nonoperating revenues (expenses) - Net		59	293	63	104	396
Increase (decrease) in net position	\$	\$ (632;3)	(40,362) \$	(18,595) \$	(13,181) \$	(53,543)

Ferry County Public Hospital District No. 1

doing business as

Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital and Klondike Hills) Year to Date April 30, 2019

	Ϋ́	YTD Balance	YTD Balances		YTD Balances
Assets		Hospital	Klondike Hills	Eliminations	Totals
Current assets:					
Cash and cash equivalents	٠	3,692,683	\$ 92.262	₹7.	3.784 945
Patient trust		200	•	1	500
Receivables:					, '
Patient AR - Net		1,966,868	46,625		2,013,493
Gross AR		2,945,064	46,625		2,991,689
Contractual allowance		(978, 196)	•	1	(978,196)
Тахеѕ		153,712	•	4	153,712
Estimated third-party payor settlements		38,000	1	•	38,000
Interdivision receivables		1,425,864	•	(1,425,864)	
Other		80,247	,	,	80,247
Inventories		160,287	•	ŧ	160,287
Prepaid expenses		40,223		4	40,223
Total current assets		7,558,384	138,887	(1,425,864)	6,271,406
Noncurrent cash and cash equivalents: Restricted cash & cash equivalent, USDA reserve		ı	,	•	1
Internally designated cash and cash equip, funded depreciation		1		ŧ	1
Total noncurrent assets limited as to use		1		\$	-
Capital assets: Nondepreciable capital assets		27.282	,		72 282
Depreciable capital assets - Net of accumulated depreciation		5,632,297	1		5,632,297
Total capital assets		5,659,579	1	ŧ	5,659,579
TOTAL ASSETS	\$	13,217,963	\$ 138,887	\$ (1,425,864) \$	11,930,985

Ferry County Public Hospital District No. 1

doing business as

Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital and Klondike Hills) Year to Date April 30, 2019

		YTD Balances	YTD Balances		YTD Balances
Liabilities and Net Position		Hospital	Klondike Hills	Eliminations	Totals
Current liabilities:					
Current maturities - Long term debt	₹	179.039	, ·	4.	170 070
Current maturities - Capital lease obligations	_		•	,	479,039
Accounts payable		196,201	8,142	1	204.342
Warrants payable		223,928	8,187	í	737 116
Patient trust		200		,	502,202
Payroll and related expenses		191.549	8.687		300
Accrued vacation		273,596	28,475		302,230
Unearned tax revenue		178,396		•	178 396
Accrued interest payable		75,363			75 363
Estimated third-party payor settlements		100,000	•	•	100 000
interdivison payables		1	1,425,864	(1,425,864)	-
Total current liabilities		1,511,718	1,479,355	(1,425,864)	1,565,208
Noncurrent liabilities: Long term debt - Less current maturities		4 905 773			
Capital lease obligations - Less current portion		98,269.56	• •	1 1	4,905,773 98,270
Total noncurrent liabilities		5,004,043	1		5,004,043
Total liabilities		6,515,760	1,479,355	(1,425,864)	6,569,250
Net position:					
Invested in capital assets		307,989	1	•	307.989
Restricted expendables		• 1		j	'
לוו באתוכונים		6,394,213	(1,340,468)	1	5,053,745
Total net position		6,702,202	(1,340,468)	ı	5,361,735
TOTAL LIABILITIES AND NET POSITION	₩	13,217,963 \$	138,887 \$	(1,425,864) \$	11,930,985

Ferry County Public Hospital District No. 1

doing business as

Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital and Klondike Hills) Year to Date April 30, 2019

	YTD Balances		YTD Balances	YTD Balances
Assets	Q1 2018		Q1 2019	April
Current assets:				
Cash and cash equivalents	\$ 1,362,327	\$	3,521,406	3,784,945
Patient trust	500		500	500
Receivables:				
Patient AR - Net	1,894,621		1,704,577	2,013,493
Gross AR	2,504,963		2,785,577	2,991,689
Contractual allowance	(610,342)		(1,080,999)	(978,196)
Taxes	208,370		240,786	153,712
Estimated third-party payor settlements	24,566		38,000	38,000
Other	66,943		108,176	80,247
Inventories	156,374		159,223	160,287
Prepaid expenses	 18,516		48,734	40,223
Total current assets	\$ 3,732,216	\$	5,821,403	6,271,406
Nontrigues and and and arrival articles				
Noncurrent cash and cash equivalents:				
Restricted cash & cash equivalent, USDA reserve	-		-	-
Internally designated cash and cash equip, funded depreciation		,	<u></u>	_
Total noncurrent assets limited as to use	-		-	-
Capital assets:				
Nondepreciable capital assets	27,282	Ś	27,282	27,282
Depreciable capital assets - Net of accumulated depreciation	 6,180,460		5,659,530	5,632,297
Total capital assets	\$ 6,207,743	\$	5,686,812 \$	5,659,579
	 -77- 10	т		_,
TOTAL ASSETS	\$ 9,939,959	\$	11,508,215 \$	11,930,985

Ferry County Memorial Hospital

Balance Sheet (Combined Statement of Net Position: Hospital and Klondike Hills) Year to Date April 30, 2019

	 YTD Balances	,	YTD Balances		YTD Balances
Liabilities and Net Position	 Q1 2018		Q1 2019		April
Current liabilities:					
Current maturities - Long term debt	\$ 170,603	\$	176,428	\$	179,039
Current maturities - Capital lease obligations	120,409		93,104		93,145
Accounts payable	95,014		195,454		204,342
Warrants payable	208,328		110,893		232,116
Patient trust	500		500		500
Payroll and related expenses	(30,507)		159,534		200,236
Accrued vacation	230,859		297,313		302,071
Unearned tax revenue	189,335		200,696		178,396
Accrued interest payable	62,774		57,899		75,363
Estimated third-party payor settlements	 31,667		100,000		100,000
Total current liabilities	\$ 1,078,983	\$	1,391,821	\$	1,565,208
Noncurrent liabilities:					
Long term debt - Less current maturities	5,395,976		4,958,384		4,905,773.08
Capital lease obligations - Less current portion	197,692		106,426		98,270
Total noncurrent liabilities	 5,593,668		5,064,810		5,004,043
Total liabilities	\$ 6,672,651	\$	6,456,631	\$	6,569,250
Net position:					
Invested in capital assets	260,288	Ś	294,571	Ś	307,989
Restricted expendables	,	•	1,-7 -	•	-
Unrestricted	 3,007,020		4,757,013		5,053,747
Total net position	 3,267,308	\$	5,051,584	\$	5,361,737
TOTAL LIABILITIES AND NET POSITION	\$ 9,939,959	\$	11,508,215	\$	11,930,987

Key Ratios (Hospital Only, Excluding ALF)	Ferry County	y Memorial Hospita	(Excluding ALF)	* Benchmark - Far West CAH	^ Benchmark - Washington CAH	Desired Trend
I). Liquidity Ratios	2018 April YTD Ratios	2019 April YTD Ratios	Direction Compared to Bechmarks	Most Current Benchmark in 2017	Most Current Benchmark in 2017	
Current Ratio Current Assets	3.37	4.06	1	2.85	3.07	1
Current Liabilities Measures the ability to repay current liabilities with current assets.						
Days Cash on Hand (Short-Term Sources Only)	50	120	1	46	Not available	1
Days Cash on Hand (All Sources including investments) Eash & Investments Total Expenses (Less Depreciation & Amortization) / Number of Days	50	120	In between	87	70	
* BENCHMARKS: 2017 Almanac of Hospital	Financial and O	perating Indicators: C	AH-Far West			
^ BENCHMARKS: March 2017 Flex Monitoring	g Team CAH Fin	ancial Indicators Repo	ort: Summary of Indie			
Key Ratios (Hospital Only, Excluding ALF)	Ferry County	Memorial Hospital	(Excluding ALF)	* Benchmark - Far West CAH	^ Benchmark - Washington CAH	Desired Trend
II). Capital Ratios	2018 April YTD Ratios	2019 April YTD Ratios	Direction Compared to Bechmarks	Most Current Benchmark in 2017	Most Current Benchmark in 2017	
Long Term Debt to Capitalization = \frac{Debt}{Equity + Debt}	62.00%	48.00%	1	22.60%	25.40%	1
Financial leverage of the Hospital District.						
Equity Financing = Net Position Total Assets	34.00%	45.00%	1	56.80%	53.64%	1
Amount of equity used to finance the Hospital District's assets.						
III). Profit Ratios						
Operating Margin = Operating Income (Loss) Net Revenue	1.63%	12.81%	1	-3.99%	1.89%	1
Measure of operating efficiency.						
Total Margin = Change in Net Position Total Operating Revenues	8.30%	13.53%	1	2.60%	1.89%	1
Measures overall profitability of the Hospital District.						
Return on Total Assets	3.02%	5.10%	•	3.70%	Net evelleble	
Change in Net Position Total Assets	3.02/0	5.10%		3.79%	Not available	
Measures profitability relative to the Hospital District's total assets.						
Fixed Asset Turnover Total Operating Revenue	59.00%	79.00%	1	109.00%	Not available	1
Net Plant, Property, and Equipment Measures the Hospital District's ability to generate net operating revenue from fixed asset investments.						

- * BENCHMARKS: 2017 Almanac of Hospital Financial and Operating Indicators: CAH-Far West

 BENCHMARKS: March 2017 Flex Monitoring Team CAH Financial Indicators Report: Summary of Indic



TO: Ferry County Public Hospital District #1 Board of Commissioners MEETING DATE: May 28, 2019

FROM: Aaron Edwards, CEO

Subject: CEO Report

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People

Quality

To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.

- March of Dimes event was a success with 50ish in attendance.
- We have found an interim CNO who will start 6/4, work will continue on finding a permanent CNO. Have had many interviews for interim.
- Jane Jacobson stepped up and is going to run an on call walk-in clinic during the Memorial Day gun show (On call ED provider will determine the need as the weekend unfolds).
- Had an Occupational Therapy candidate in for a site visit which was very promising.

To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.

- Working on full time placement for a long term care coordinator.
- Have an internal candidate with significant experience with activities for our long term care patients, more on that soon.
- A significant amount of time was spent at med staff discussing improving our long term care services which is a first and very nice to see our providers engaged. We also had a very robust discussion on working together more efficiently in the clinic to continue to improve.
- Quality surveying throughout most of our services will begin very shortly (NRC is almost done setting us up with a more robust survey program – have only done inpatient and clinic surveying in the past).

Service

To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.

- Spoke at Stanford Medical School on the challenges and barriers to use of telemedicine.
- Will be working with Spokane Community College on a planning grant they received to plan for workforce needs in rural communities.
- Attended an emergency planning meeting with our new County Emergency Planner to prepare for the gun show coming to town. Was very happy to see it was well attended.
- Continue to attend our County Broadband Access Team meetings and Health Coalition meetings.
- Continue to attend PFAC meetings.

Financial

To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.

• Satisfied with the progress we have made over the past year. Have concerns over what seems to be a slowing of our Swing Bed program. Reversing this slowdown will be a big short term focus.

Growth

To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.

Continue to work with Dr. Garcia and Brant on adding cardiac stress testing.