



FERRY COUNTY PUBLIC HOSPITAL DISTRICT #1

dba Ferry County Memorial Hospital (509)775-3333 fax 775-3866
 Republic Medical Clinic (509)775-3153 fax 775-8929
 Physical & Occupational Therapy (509)775-8234 fax 775-8401
 Klondike Hills Assisted Living (509)775-8228 fax 775-8402

Our Community's Life Long Partner in Health

BOARD OF COMMISSIONERS' MEETING
 March 29, 2018, 10:30 a.m., in the Hospital Conference Room

Mission Statement

"To strengthen the health and well-being of our community through partnership and trust."

AGENDA

		Page(s)
Call to Order	Nancy Giddings	
Quorum Established	Nancy Giddings	
Review, Amend, Accept Agenda	Nancy Giddings	
Introduction of Board, District Employees and Guests	Nancy Giddings	
<i>Items listed under the consent agenda are considered routine board matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i>		
Approval of Consent Agenda	ACTION Nancy Giddings	1-3
<ul style="list-style-type: none"> • Minutes 2/23/18 Board Meeting • Approval of Warrants • Financial Write-Off Report 		
Correspondence	Nancy Giddings	
Public Comments		
Quality Improvement and Compliance/Risk Management	Cherie Hanning	
CNO Report	Cherie Hanning	4-5
Medical Staff Report	Dr. Garcia	
Safety Report: Water treatment plan update	Mike Jager	
CFO/COO Report	Brant Truman	6
Financial Report – To be presented at the meeting	Brant Truman	
CEO Report	Aaron Edwards	7
Old Business	Nancy Giddings	
<ul style="list-style-type: none"> • VA Services • Strategic Plan • Board QI Project • Lab Proposal • HVAC System • Health Foundation • Levy proposal • Date for next Board/Provider luncheon 		
Board Representative Reports		
<ul style="list-style-type: none"> • Finance • Quality Improvement • Compliance/Risk Management • Medical Staff • Credentialing 	Ron Bacon/David Iverson Sarah Krausse Ron Bacon/Sarah Krausse Dave Iverson/ Nancy Giddings David Iverson/DiAnne Lundgren	
1. Request for re-appointment of Courtesy Medical Staff privileges for Eric Aronsohn, PA-C		



- EMS
- ACH/HFCC

Nancy Giddings
David Iverson

New Business

- Hot Topic
- View Extra Article Topic/Author – DUE 4/11/18 regarding "Welcome Dr. Rattray"

Nancy Giddings

Executive Session (if necessary)

Nancy Giddings

Open Session – Action, if applicable regarding executive session

Nancy Giddings

Adjournment

Nancy Giddings

**Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted.
The Public is encouraged to attend; Handicap access is available.**

Next scheduled meeting is April 24, 2018 @ 10:30 a.m. in the HUB Conference Room



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BOARD OF COMMISSIONERS' MEETING February 27, 2018

CALL TO ORDER: Vice Chair Ronald Bacon called the meeting of the Board of Commissioners to order at 10:30 a.m. on February 27, 2018, in the HUB conference room of Ferry County Memorial Hospital. Commissioners in attendance were Ronald Bacon, DiAnne Lundgren and Sarah Krausse. Aaron Edwards, CEO; Cherie Hanning, CNO; Brant Truman, CFO/COO; Mike Jager, Maintenance Manager; Karen Quinnell, Laboratory Manager and Lacy Sharbono, Executive Assistant, were present. Nancy Giddings and David Iverson were absent.

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion to approve the consent agenda was made by Lundgren and seconded by Krausse. The motion passed unanimously.

VISITORS: Nancy Betschart

APPROVAL OF CONSENT AGENDA: A motion to approve the consent agenda was made by Lundgren and seconded by Krausse. The motion passed unanimously.

CORRESPONDENCE: The Board members received a letter and will discuss it during executive session.

PUBLIC COMMENTS: Nancy Betschart stated she would like to be a member of the Health Foundation. She also has 2 other people that may be interested. Lacy will reach out to the current Foundation members to set up a meeting with the new members.

QUALITY IMPROVEMENT AND COMPLIANCE/RISK MANAGEMENT: Hanning reviewed the WSHA Patient safety Comparison report and the attached Laboratory Infection Prevention report.

CHIEF NURSING OFFICER: Hanning reviewed the attached report.

MEDICAL STAFF REPORT: Dr. Garcia sent a message to the board that he will be working on didactics and setting goals with focusing the priorities in the provider services, diabetes in the clinic and equipment training in the ED.

SAFETY REPORT: WATER TREATMENT PLAN: Mike and Karen discuss the plan for water treatment implantation.

CFO/COO REPORT: Truman reviewed the attached report.

- He added that we will no longer be moving forward with the lab proposal.
- Reviewed possible levy proposals. We will keep this on the agenda for next month.

FINANCIAL REPORT: Truman reviewed the attached report.

Bacon called for a break at 12:17 p.m. Open session continued at 12:27 p.m.

CHIEF EXECUTIVE OFFICER: Edwards reviewed the attached report.

- WSU would like to have a medical student come up this summer to work with our block providers.
- Edwards discussed a proposed org chart change.

OLD BUSINESS:

- VA Services: Nothing to report.
- Strategic Plan: Still on hold.
- Board QI Project: The providers have been given the requested financials. Lundgren stated at our next board meeting we need to set their next luncheon meeting with the providers.
- Lab Proposal: Will no longer move forward. Take off agenda
- HVAC System: Discussed updates.
- Health Foundation: Nancy Betschart would to join the Foundation and gave another name to someone who is interested.

BOARD REPRESENTATIVE REPORTS:

- Finance: Discussed during financial report.
- Quality Improvement: No meeting
- Compliance/Risk Management: No meeting this month.
- Medical Staff: No board concerns.
- Credentialing:
 1. A motion was made by Lundgren and seconded by Krausse to approve the reappointment of Active Medical Staff privileges for Farhad AlRashedy, MD. The motion passed unanimously.
 2. A motion was made by Lundgren and seconded by Krausse to approve the re-appointment of Mid-Level Medical Staff privileges for Mari Hunter, ARNP. The motion passed unanimously.
 3. FYI only: Voluntary relinquishment of Courtesy Medical Staff privileges for Robert Lamberton, PA-C.
- EMS: Giddings absent. No report.
- ACH/HFCC: Iverson absent. No report.

NEW BUSINESS:

- Hot Topic: Lundgren noted she was told the Curlew Clinic is open for holistic services.
- View Extra Article: Will be started by Iverson regarding welcoming Dr. Bacon and is due March 14th. April's article will be on welcoming Dr. Rattray.

Bacon called for a break at 2:00 p.m. Open session continued at 2:05 p.m.

A motion was made by Lundgren and seconded by Krausse to go into executive session. The motion passed unanimously.

EXECUTIVE SESSION: Executive Session was called a 2:05 p.m. for 40 minutes regarding performance of a public employee RCW 42.30.110(1)(g) and lease or purchase of real estate if there's a likelihood that disclosure would increase the price. RCW 42.30.110(1)(b).



TO: Ferry County Public Hospital District #1 Board of Commissioners

MEETING DATE: March 29, 2018

FROM: Cherie Hanning, CNO

Subject: Board Report

As of March 23, 2018

People

- To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.
- Current Clinical Staffing Needs:
 - Current Staffing Needs
 - Posted for 1 FT LPN – LTC/AC
 - 1 FT RN on night shift
 - Informatics Specialist
 - Positions Recently Filled or In the Process Thereof:
 - FT CNA on day shift – Aurora Bernard (From CNA Class)
 - FT CNA on night shift – Lisa Henry (From CNA Class)
 - FT UC on night shift – Lori Ailstock (From CNA Class)
 - MA on day shift – Pearl Sigurdson – Referred by Sarah Krausse.
 - Will be handling Employee Health, Infection Prevention, along with working as an MA in Hospital.
 - Discharge Planner – Received 2 internal and 1 external applications. Selection in progress.
 - UW School of Nursing – Confirmed that 2 Family Nurse Practitioner Students (FNP/DNP) will be coming out for primary care rotations beginning Summer 2018 (originally planned for Spring 2018).
 - Wenatchee Valley College Omak – We anticipate RN to BSN Practicum Students from April to June 2018.
 - Seattle University - We anticipate having Family Nurse Practitioner Students (FNP/DNP) out for primary care rotation and/or hospital in the summer 2018.

Quality

To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.

Quality, Risk, and Compliance Updates:

- We continue our work with WSHA on implementing:
 - Partnership for Patients, Patient and Family Engagement (PFE)
 - Patient Family Advisory Council (PFAC)
 - We have 2 employees that may be interested in joining.
 - I am calling community members to elicit interest and recruitment.
 - UCs now recruiting through discharge follow-up phone calls.
 - Metric #2- hospital conducts shift change huddle/ bedside shift reporting with patients and family members.
- Lighthouse - As of February 2018 there is no activity reported for Fraud/Compliance/Ethics.
- Patient Safety Culture Survey – Administered via AHRQ in partnership with our Antibiotic Stewardship Program. Results still pending.
- Completed CDC TB Incidence Risk Assessment
 - Hospital and community are verified as low risk for TB.

Service

To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.

- CNA Training – We are conducting a CNA training class to be completed at the end of March 2018.

- We currently have 3 students who are attending.
 - We have hired all 3 students.
 - We have also had 2 others interested in a new class.

- Upcoming Education/Training

- ACLS completed – 2 RNs, 2 LPNs, and 1 Provider.
- STABLE completed - 2 RNs, 1 LPN, and 1 Provider.

Upcoming Training

- PALS training in April 2018
- STABLE scheduled for May 2018.
- TNCC scheduled for May 2018
- Trauma and Advanced Burn Life Support Conference
 - 2 RNs will attend April 22-23 in Spokane.
- SANE training is scheduled for June 2018 at Mt. Carmel in Colville.

Financial

To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.

- Increased admissions for Skilled Swing Beds in January – Present.
- Continued focus on stability of the clinical workforce and hiring of open positions.
- Continued focus on building RN and CNA PRN pool.

Growth

To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.

- Increased growth opportunities of our Swing Bed program through marketing.
 - Attending NW Rural Health Conference in Spokane, March 26-28.
 - Rural Workforce: Strategies to Innovate, Apply Data, and Develop Partnerships
 - Caring for Communities through Collaboration and Partnership
 - Continuing to call to Spokane Hospitals Case Management to offer Swing Bed and Rehab services.



TO: Ferry County Public Hospital District #1 Board of Commissioners **MEETING DATE:** March 29, 2018
FROM: Brant Truman
Subject: CFO report

As of March 23, 2018

People	<p>To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.</p> <ul style="list-style-type: none"> • Mena and I continue to work thru financial statements, with Wipfli's help. I will have face to face meeting with Wipfli on Monday March 26th for continued training. • Excited to work with additional staff at FCPHD.
Quality	<p>To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.</p> <ul style="list-style-type: none"> • Continued training related to patient registration is being completed to drive decrease in total payer denial count • Room remodel project is underway in an effort to provide an improved service to our patients. The Staff working with the room remodel are excited to participate. Included in the proposed remodel will be stationary computers to allow for accurate and quick patient charting.
Service	<p>To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.</p> <ul style="list-style-type: none"> • Maintenance request process flow is currently being adjusted to improve service to the hospital departments. • Weekly team huddles will be started shortly with the idea of bringing together all managers for a quick daily huddle. Focus will be on patient safety and patient care.
Financial	<p>To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.</p> <ul style="list-style-type: none"> • Chargemaster review project has officially kicked off, will be a comprehensive in depth review of all our charges across the hospital. This will allow a fresh look at all pricing, methodology for pricing going forward and improved transparency of how pricing is completed on a yearly basis. • Revenue cycle workflow project, each department is identifying and reviewing their standard workflow and presenting at RIT to access strengths and weaknesses. • Transition to new 3rd party coding is going slower than anticipated, however long term benefit of increased efficiency and technical knowledge will be a value add.
Growth	<p>To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.</p> <ul style="list-style-type: none"> • Looking at various potential projects to try and drive additional revenue in the hospital.



TO: Ferry County Public Hospital District #1 Board of Commissioners **MEETING DATE:** March 29, 2018
FROM: Aaron Edwards, CEO
Subject: CEO Report

As of March 22, 2018

People	<p>To be the employer of choice. To develop and support a culturally diverse, competent, motivated and productive workforce. To recruit and retain highly competent staff to meet the District's patient and resident needs.</p> <ul style="list-style-type: none"> • Laura Matens will be joining our Rehab department as a physical therapist. She comes from Long Island NY by way of Duke University. • Rehab has a student Amanda Grumbach working on her final rotation before earning her doctorate. She is an area native and has been attending PT school at Texas Tech. • Delegates from the WSU Medical School visited the District. We are hoping to host their students soon. • Dr. Garcia will have a student from the UW Medical School shadowing him this summer. That student has been selected and has connected with Dr. Garcia. • Seattle University has sent us four DNP applicants to do their final rotations here this summer. • The Doc McConnell Scholarship is again available for application (notice went out in the employee newsletter).
Quality	<p>To lead the community that improves community health status and access to care. To provide quality healthcare that can be defined, measured and published. To enforce and invest in a pervasive culture of safety.</p> <ul style="list-style-type: none"> • Dr. Bacon and Jeannette Bauer ARNP worked together on obstetrics training (ALSO) during Jeannette's block week (she helped Dr. Bacon get familiar with our systems). • Dr. Bacon worked on an equipment list of what might need to be acquired or replaced. • Will be attending the Rural Health Conference the week of 3/26 with Brant Truman and Cherie Hanning. • Working on planning for a remodel of patient room 4 in the hospital.
Service	<p>To provide an environment in which patients, families, providers and employees are highly satisfied. To provide an experience for patients that exceeds expectations in all areas of the District. To identify areas for improvement.</p> <ul style="list-style-type: none"> • Continue to addend RYAC and our communities Health Coalition. • Will be working with Curlew HS students on their interviewing skills. • Continue to attend various meetings around payment reform for rural health. • Will be meeting with the head of the Healthcare Authority on 3/23 to discuss challenges for rural medicine.
Financial	<p>To be financially viable, to support advancing the mission and vision. To be operationally efficient. To offer value to payer and consumers.</p> <ul style="list-style-type: none"> • We have successfully attested to MU2 (Meaningful use around our EMR system) for 2017 which will help us avoid a CMS penalties beginning this year and will allow us to get incentive money from the State. • Working on a "spring cleaning" of our various storage sheds and storage units. • The Foundation is working towards finding new Board members so we can begin to plan fundraising events.
Growth	<p>To be the healthcare provider choice for our community. To identify service growth areas. To market service programs to community and constituents.</p> <ul style="list-style-type: none"> • Continuing to discuss bringing visiting providers to the District with both Multi-care and Providence.