



## FERRY COUNTY PUBLIC HOSPITAL DISTRICT #1

dba    Ferry County Memorial Hospital    (509) 775-3333    fax 775-3866  
Republic Medical Clinic    (509) 775-3153    fax 775-8929  
Curlew Medical Clinic    (509) 779-4049    fax 779-4004  
Physical Rehab Therapy    (509) 775-8400    fax 775-8401  
Klondike Hills Assisted Living    (509) 775-8228    fax 775-8402

*Improving Health - Saving Lives*

### BOARD OF COMMISSIONERS' MEETING March 28, 2017

**CALL TO ORDER:** Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 10:31a.m. on March 28, 2017, in the HUB conference room of Ferry County Memorial Hospital. Commissioners in attendance were Nany Giddings, Ronald Bacon, DiAnne Lundgren, David Iverson and Sarah Krausse. Aaron Edwards, CEO; Chris Bjornberg, Interim CFO; Cindy Braley, Clinic Manager; Wendy Smith, Interim CNO; Julia Harmon, ALF Manager; Terali Stonehocker, QI Director; Nina Novikoff, HR Director and Lacy Sharbono, Executive Assistant, were present.

**QUORUM ESTABLISHED:** A quorum was present.

**REVIEW, AMEND, ACCEPT AGENDA:** A motion to amend the Consent agenda was made by Sarah to correct the numbers on the Resolutions. They need to be listed as 2017#5 and 2017#6. Also add Resolution 2017#7 to the consent agenda. Dave seconded the motion. The motion passed unanimously.

**VISITORS:** Eric Volt, Wipfli

**WORKSHOP:** Julie Harmon would like to do another resident survey .She will wait until we get our new residents moved in. Julia is working on new activities ideas for the residents, customer service and marketing ideas.

**APPROVAL OF CONSENT AGENDA:** A motion to approve the consent agenda was made by Dave and seconded by DiAnne. The motion passed unanimously.

**ANNUAL QUALITY IMPROVEMENT REPORT:** Terali reviewed the attached report. The Board reviewed the attached QI program plan.

A motion was made DiAnne and seconded by Sarah to approve the Annual QI Improvement Program Plan. The motion passed unanimously.

**CORRESPONDENCE:** N/A

**LEGISLATIVE UPDATE:** Aaron gave an update on the AHCA and ACA.

**MEDICAL STAFF:** No report

**CLINIC MANAGER:** Cindy reviewed the attached report.

**ALF MANAGER REPORT:** Julia reviewed the attached report.

**CHIEF NURSING OFFICER:** Wendy introduced herself and reviewed the report given out.

**CHIEF FINANCIAL OFFICER:** Chris reviewed the attached report. Eric Volt with Wipfli said the financial report should be submitted to the state auditor in May every year. The last few years have not been submitted to the state auditor on time. Eric stated we will have it submitted on time this year. Eric will be building an audit file so all information is in one place and can be found easily. Eric will also be helping train the new CFO when one is hired.

Chris discussed 340B and charge capture. Chris also will be doing a presentation for the Managers and Board members on CAH Financials 101.

Dave reviewed the Treasurer's statement.

Nancy called for a 10 minute break at 12:31 p.m. Open session continued at 12:41 p.m.

**HUMAN RESOURCES:** Nina reviewed the attached report.

**CHIEF EXECUTIVE OFFICER:** Aaron reviewed the attached report. He noted he is working with the Health Foundation to purchase a hand held ultrasound to have in the hospital.

#### **OLD BUSINESS:**

- VA Services: No new business.
- Strategic Plan: There will be a Special Board meeting on April 10<sup>th</sup> and will start at 9:00 a.m.
- Activities: Nancy looked into the SAIL training program. Jessica Petter has been coming up to do fitness with the LTC patients when time permits.
- Board QI Project: The Board will do a lunch meeting with the providers on April 27<sup>th</sup> at 12:30pm to review any questions or concerns.
- Board Education: The Board members will attend the Managers meeting on April 27<sup>th</sup>. Chris will be presenting the CAH Finance 101.
- CEO Evaluation: Ron and DiAnne will be on a committee to work on a formal annual evaluation for the CEO.

#### **BOARD REPRESENTATIVE REPORTS:**

- Finance: Ron noted they are working to get the financials up to date.
- Quality Improvement: There are 2 board members that need to complete the CARE Learning.
- Compliance/Risk Management: The next meeting is May 12<sup>th</sup> at 10am in the HUB Conference room.
- Medical Staff: No board concerns.
- Credentialing:
  1. A motion was made DiAnne and seconded by Dave to approve Larry Smith, DO for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
  2. A motion was made by DiAnne and seconded by Dave to approve Morgan Reed, PA-C for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
  3. A motion was made by DiAnne and seconded by Dave to approve Mikal Burley, PA-C for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
  4. A motion was made by DiAnne and seconded by Dave to approve Elizabeth Hsu, MD for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
  5. A motion was made by DiAnne and seconded by Dave to accept the voluntary relinquishment of Active Medical Staff Privileges for Esker Ellis, DO. The motion passed unanimously.



- 6. A motion was made by DiAnne and seconded by Dave to accept the voluntary relinquishment of Courtesy Medical Staff Privileges for David Paul Wood. The motion passed unanimously.
- 7. A motion was made by DiAnne and seconded by Dave to approve the updated list of Integra Imaging providers effective 1/1/2017 by proxy for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
- 8. A motion was made by DiAnne and seconded by Dave to approve Douglas Murrey, MD and David Keaton, MD with Integra Imaging effective 7/1/2017 by proxy for appointment of Courtesy Medical Staff Privileges. The motion passed unanimously.
- EMS: The EMT's would like to utilize our gym.
- ACH/HFCC: They are in agreement to send out a membership list. In May they hope to elect officers. The grant application made it through the first process.

**NEW BUSINESS:**

- Hot Topic: N/A
- View Extra Article will be started by Dave and is due April 14<sup>th</sup>. The topic will be on our new provider Jeannette Bauer, ARNP. DiAnne will be doing the May article on activities and is due May 5/15/17.
- Community Meetings: Aaron attended the BPW meeting as a guest speaker and the Curlew Civic Club meeting.
- Curlew Contract: Aaron had a conversation with one of the Board Members of the Presbyterian Church in Curlew and they would like to give the Hospital the building. We have also had an employee offer to gift the District 2 acres in Curlew. The Civic Center is also interested in partnering with the District to have a Clinic in their building.
- Meeting and Planning: Lacy will remove this off the agenda.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:** Executive Session was called at 3:45 p.m. until 4:30 p.m. regarding performance of a public employee RCW 42.30.110(1)(g). The Board returned to open session at 4:30 p.m.

**A motion was made by Iverson and seconded by Lundgren to send Sarah Krausse to the QHR Trustee training in August. The motion passed unanimously. QHR has offered to wave the registration fee and the District will pay for Sarah's travel and accommodations.**

**ADJOURNMENT:** As there was no further business the meeting was adjourned at 4:40 p.m.

 4-25-17  
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 Nancy Giddings, Chair                      Date

 4-25-17  
 \_\_\_\_\_  
 DiAnne Lundgren, Secretary                      Date

 4/25/17  
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 Lacy Sharbono, Recording Secretary                      Date