



## FERRY COUNTY PUBLIC HOSPITAL DISTRICT #1

dba    Ferry County Memorial Hospital    (509) 775-3333    fax 775-3866  
Republic Medical Clinic    (509) 775-3153    fax 775-8929  
Curlew Medical Clinic    (509) 779-4049    fax 779-4004  
Physical Rehab Therapy    (509) 775-8400    fax 775-8401  
Klondike Hills Assisted Living    (509) 775-8228    fax 775-8402

*Improving Health - Saving Lives*

### BOARD OF COMMISSIONERS' MEETING February 21, 2017

**CALL TO ORDER:** Chair Giddings called the meeting of the Board of Commissioners to order at 10:31 a.m. on February 21, 2017, in the HUB conference room of Ferry County Memorial Hospital. Commissioners in attendance were Nancy Giddings, Ronald Bacon, David Iverson, Sarah Krausse and DiAnne Lundgren. Aaron Edwards, CEO; Paul Schoenfelder, CNO; Cindy Braley, Clinic Manager; Julia Harmon, ALF Manager Terali Stonehocker, QI Director; James Davidson, IT Director; Heather Dirks, HIM Assistant, Kelly Leslie, CFO; and Lacy Sharbono Executive Assistant, were present.

**QUORUM ESTABLISHED:** A quorum was present.

**REVIEW, AMEND, ACCEPT AGENDA:** A motion to accept the agenda was made by Lundgren, and seconded by Bacon. The motion passed unanimously.

**VISITORS:** N/A

**WORKSHOP:** Heather Dirks reviewed the attached report.

**QUARTERLY COMPLIANCE REPORT:** Terali Stonehocker reviewed the attached report. She added that we are still waiting on the Laboratory survey report. Patty at the pharmacy ordered RX labels and they should be here soon.

**QUARTERLY SAFETY REPORT:** Mike Jager reviewed the attached report.

**ANNUAL EOC REPORT:** James Milner reviewed the attached report.

**CORRESPONDENCE:** N/A

**LEGISLATIVE UPDATE:** Edwards noted he continues to learn about MACRA & MIPPS.

**APPROVAL OF CONSENT AGENDA:** A motion to approve the consent agenda was made by Bacon and seconded by Iverson. The motion passed unanimously.

**MEDICAL STAFF:** Board will meet with the Medical Staff for their QI project in March or April.

**CLINIC MANAGER:** Cindy reviewed the attached report.

**ALF MANAGER REPORT:** Harmon reviewed the attached report. She noted that 1 person will be moving in this weekend.

**CHIEF NURSING OFFICER:** Schoenfelder reviewed the attached report. He noted the new RN that was hired is still waiting for her WA license to be approved. There have been a lot of ground transports due to the weather.

**Giddings called for a break at 11:50 a.m. until 12:02 p.m. Open session resumed at 12:02 p.m.**

**CHIEF FINANCIAL OFFICER:** Leslie noted the December 2016 financials are together but there were discrepancies so she will not be handing them out.

**HUMAN RESOURCES:** Nina Novikoff reviewed the attached report.

**CHIEF EXECUTIVE OFFICER:** Edwards reviewed the attached report.

**OLD BUSINESS:**

- VA Services: No new reports.
- Strategic Plan: Currently on hold.
- Activities: Edwards emailed a great video to the staff about long term care activities.
- QI Project: Lacy will look at the providers schedule for March and April to see when they can meet with the Board members for a luncheon.
- Board Bylaws: This line item was completed last meeting. Lacy to remove from the agenda.
- Board Education: They will attend the annual WSHA conference in Chelan in June.
- CEO Evaluation: To be discussed during executive session.
- Committee Assignments: The Board members reviewed the current committees and added Sarah Krausse to a few meetings.
- Board Calendar of Events: The Board reviewed the calendar Lacy put together.

**BOARD REPRESENTATIVE REPORTS:**

- Finance: Bacon suggested the Finance meeting be scheduled for the Friday before the regular Board meeting. Lacy will send out new invites for the new date and time.
- Quality Improvement: No Board concerns.
- Compliance/Risk Management: No Board concerns.
- Medical Staff: There was not a quorum for February's meeting.
- Credentialing:
  - A motion was made by Lundgren and seconded by Bacon to approve the appointment of mid-level medical staff privileges for Craig Christopher, PA-C. The motion passed unanimously.
- EMS: Giddings asked if the EMS employees can utilize our fitness center. Aaron to look into it.
- ACH/HFCC: Iverson noted they are waiting on the grant approval. They also formed a team to look at doing a health assessment for the community.

**NEW BUSINESS:**

- Hot Topic: No concerns.
- View Extra Article: Iverson will be doing an article on welcoming Craig Christopher, PA-C due by 3/17/17 and Lundgren will be starting an article on the Activities for the April article.
- Community Meetings: Aaron will be having a meeting with the Curlew Civic Club on 3/6/17.
- Curlew Clinic Contract: To be discussed during executive session.
- Meeting and Planning: The Board will have a Special Meeting on April 10<sup>th</sup> from 10:00 a.m. with the Executive Team to discuss the Strategic Plan.



- Review and accept the NWRHN agreement: See below action.

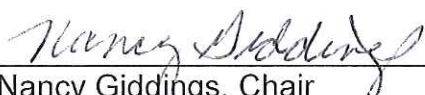

A motion was made by Iverson and seconded by Krausse to approve the membership to NWRHN. The motion passed unanimously.

**PUBLIC COMMENTS:** N/A

**Giddings called for a break at 2:05 p.m. until 2:15 p.m. Open session resumed at 2:15 p.m.**

**EXECUTIVE SESSION:** Executive session was called at 2:15 p.m. until 4:00 p.m. regarding lease or purchase of real estate if there's likelihood that disclosure would increase the price (RCW 42.30.110(1)(b), and performance of a public employee (RCW 42.30.110(1)(g)). Open session resumed at 4:00 p.m. No action taken.

**ADJOURNMENT:** As there was no further business the meeting was adjourned at 4:00 p.m.

	3/28/17		3/28/17
Nancy Giddings, Chair	Date	DiAnne Lundgren, Secretary	Date

	3/28/17
Laoy Sharbono	Date