



## FERRY COUNTY PUBLIC HOSPITAL DISTRICT #1

dba    Ferry County Memorial Hospital    (509) 775-3333    fax 775-3866  
Republic Medical Clinic    (509) 775-3153    fax 775-8929  
Curlew Medical Clinic    (509) 779-4049    fax 779-4004  
Physical Rehab Therapy    (509) 775-8400    fax 775-8401  
Klondike Hills Assisted Living    (509) 775-8228    fax 775-8402

*Improving Health - Saving Lives*

### BOARD OF COMMISSIONERS' MEETING January 24, 2017

**CALL TO ORDER:** Acting Chair Bacon called the meeting of the Board of Commissioners to order at 10:34 a.m. on January 24, 2017, in the HUB conference room of Ferry County Memorial Hospital. Commissioners in attendance were Ronald Bacon, David Iverson and Nancy Giddings and DiAnne Lundgren. Aaron Edwards, CEO; Paul Schoenfelder, CNO; Cindy Braley, Clinic Manager; Julia Harmon, ALF Manager Terali Stonehocker, QI Director; James Davidson, IT Director; Lisa Dalton, Rehab Therapy Department; Kelly Leslie, CFO; and Lacy Sharbono Executive Assistant, were present.

**QUORUM ESTABLISHED:** A quorum was present.

**REVIEW, AMEND, ACCEPT AGENDA:** A motion to accept the agenda was made by Giddings, and seconded by Lundgren. The motion passed unanimously.

#### **ANNUAL MEETING EVENTS:**

- Elections: Lundgren made a motion to nominate Giddings as the President of the Board. Iverson seconded the motion. The motion passed unanimously. Lundgren made a motion to nominate Bacon as the Vice President of the Board. Giddings seconded and the motion passed unanimously. Giddings made a motion to nominate Lundgren as the Secretary of the Board. Iverson seconded the motion and the motion passed unanimously.
- Committee Assignments: Lundgren made a motion to table the committee assignments until the new Board member is sworn in. Giddings seconded the motion. The motion passed unanimously.
- Set Calendar for 2017: The Board reviewed the calendar that Lacy made. Lundgren requested Lacy add the special board meeting on February 9<sup>th</sup> or the 14<sup>th</sup> and Public Disclosure Agreement at the end of April. The calendar will be added to the next regular board meeting for final discussion and approval.

#### **Vote to Appoint New Board Member:**

Iverson and Lundgren noted they were very happy to see 4 very qualified candidates apply for the position. It was a difficult decision to make and the Board encouraged each candidate to join the FCPHD Health Foundation if they were not chosen for the Board position. Giddings will call all the candidates to notify them of the decision.

**A motion was made by Lundgren to appoint Sarah Krausse as the new Board Commissioner. Iverson seconded and the motion passed unanimously.** Sarah Krausse was unable to attend this meeting and will be sworn in at the next Special Board meeting.

**VISITORS:** Kristen Valdez

**WORKSHOP:**

- Rehab Therapy: Lisa Dalton introduced the temporary Physical Therapist, Kristen Valdez. She will be here to help cover for 3 months. Lisa reviewed how KT tape is utilized, discussed the tens unit and reviewed her staff history.
- IT: James Davidson reviewed the attached report.

**CORRESPONDENCE:** The Board read a thank you card from an employee.

**LEGISLATIVE UPDATE:** Edwards reviewed MACRA and MIPS.

**APPROVAL OF CONSENT AGENDA:** A motion to approve the consent agenda was made by Lundgren and seconded by Giddings. The motion passed unanimously.

**QUARTERLY RISK MANAGEMENT OVERVIEW:** Stonehocker reviewed the attached report. She noted the total events for 2016 was 152 and in 2015 it was 131.

**Bacon called for a break at 11:59 a.m. until 12:10 p.m. Open session resumed at 12:10 p.m.**

**MEDICAL STAFF:** No concerns

**CLINIC MANAGER:** Cindy reviewed the attached report. She noted the district went live with Centriq in December. There have been challenges. She also stated we should finally be receiving payment from Amerigroup.

**ALF MANAGER REPORT:** Harmon reviewed the attached report. She also noted there are 3 potential people for moving in this spring. Painting class is going great.

**CHIEF NURSING OFFICER:** Schoenfelder reviewed the attached report. He noted 2 new RN's and 1 NAC have been hired.

**CHIEF FINANCIAL OFFICER:** Leslie noted the financials are together but there were discrepancies due to Centriq so she will not be handing them out.

**Bacon called for a break at 1:30 p.m. until 1:35 p.m. Open session resumed at 1:35 p.m.**

**HUMAN RESOURCES:** The Board reviewed the attached report.

**CHIEF EXECUTIVE OFFICER:** Edwards reviewed the attached report. He noted the following;

- He will be extending an employment offer to Jeannette Bauer, ARNP.
- Had an impromptu interview with a Tonasket provider.
- Discussed the x-ray remodel.

**OLD BUSINESS:**

- VA Services: Edwards noted the Tonasket VA Clinic is closing.
- Strategic Plan: The Board will be having a special meeting on 2/9/17 and will work on the Strategic Plan.
- Activities: Lacy stated the LTC activities are going well.

- QI Project: Per the request of the medical staff, they are receiving board packets, financials, and the daily census. They have also requested to have a list of each provider's daily numbers. Cindy will get this information to them.
- Board Bylaws: **A motion was made by Iverson and seconded by Lundgren to adopt the new proposed FCPHD Bylaws Resolution 2017#. The motion passed unanimously.**
- Board Education: The Board decided they will not attend the Northwest Rural Health Conference at the end of February due to the high cost. They will attend the annual WSHA conference in Chelan in June. The Board will be doing OPMA training at the special meeting on 2/9/17.

**BOARD REPRESENTATIVE REPORTS:**

- Finance: No Board Concerns.
- Quality Improvement: The next meeting is tomorrow. Bacon will attend.
- Compliance/Risk Management: No Board concerns.
- Medical Staff: No Board concerns.
- Credentialing:
  - A motion was made by Lundgren and seconded by Giddings to approve the appointment of mid-level medical staff privileges for Craig Christopher, PA-C. The motion passed unanimously.
- EMS: The next meeting is 2/14/17.
- ACH/HFCC: Iverson noted a grant has been submitted. They are looking at doing a community survey.

**NEW BUSINESS:**

- Hot Topic: Senator Dansel has resigned.
- View Extra Article: Iverson will write an article to say goodbye to Sarah Walden.
- Community Meetings: no Board concerns.
- Curlew Clinic Contract: To be discussed during executive session.
- Meeting and Planning: There was a discussion regarding what managers should be reporting on for the board meetings. This will be tabled until the next regular board meeting.

**PUBLIC COMMENTS: N/A**

**EXECUTIVE SESSION:** Executive session was called at 3:18 p.m. until 3:48 p.m. regarding lease or purchase of real estate if there's likelihood that disclosure would increase the price (RCW 42.30.110(1)(b)). Open session resumed at 3:48 p.m. No action taken.

**ADJOURNMENT:** As there was no further business the meeting was adjourned at 3:48 p.m.

 2/21/17  
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 Nancy Giddings, Chair Date

 2/21/17  
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 DiAnne Lundgren, Secretary Date

 2/21/17  
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 Lacy Sharbono Date