Ferry County Health

BOARD OF COMMISSIONERS' SPECIAL MEETING

December 4, 2023 at 2:00 pm via Zoom & HUB Conference Room
Special Board Zoom Meeting
MEETING NOTICE
https://us06web.zoom.us/j/89584329356?pwd=Y0dZT1VIdmNkV2JMZ09MRVROalZvQT09
Meeting ID: 895 8432 9356
Passcode: 260559
One tap mobile
+12532158782, 89584329356# US (Tacoma)

This is an open meeting per RCW 42.30.080
"To strengthen the health and well-being of our community through partnership and trust."

AGENDA

Call to Order	Nancy Giddings
Quorum Established	Nancy Giddings
Approval of Minutes 11.28.23 Board Meeting	Nancy Giddings
Executive Session	Nancy Giddings
Performance of a Public Employee - *Pursuant to RCW §42.30.110(1)(g)*	Nancy Giddings
Open Session -Action, if applicable regarding executive session	
Adjournment	Nancy Giddings

Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted. The Public is encouraged to attend; Handicap access is available.

Next scheduled regular meeting is December 20, 2023 @ 10:30 a.m. via Zoom & HUB Conference Room

Board of Commissioners
36 Klondike Rd, Republic, WA 99166
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Ferry County Health

BOARD OF COMMISSIONERS' MEETING
November 28, 2023

CALL TO ORDER: *Board Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 10:32 am, on November 28, 2023 in the HUB and via Zoom.*

Commissioners in attendance were Nancy Giddings, Sarah Krausse, appointee Susan Solomon-Hopkins and Ron Bacon (via zoom). Jennifer Reed, CEO/CFO; Debbie DeCorde, COO; Mike Martinoli, CNO; Spencer Hargett, Compliance (zoom); Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Karen Quinnell, Informaticist (zoom); James Davidson, IT Manager (zoom); Melinda Payton, Revenue Cycle Manager; Mena Cassell, Controller (zoom):and Lacy Sharbono, HR Coordinator (zoom), were also present.

GUESTS: *Nancy Churchill of Republic.*

QUORUM ESTABLISHED: *A quorum was present.*

OATH OF OFFICE: *Amber Gangon, Notary Public, performed the Oath of Office for Susan Solomon-Hopkins.*

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Krausse to amend the agenda to remove the Executive Session for Performance of a Public Employee and to add approval for Budget Resolutions 2023 #6, 2023 #7 and 2023 #8 and was seconded by Solomon-Hopkins. The motion passed unanimously.

INTRODUCTION OF THE BOARD AND GUESTS: *Introductions were made.*

APPROVAL OF CONSENT AGENDA: A motion was made by Krausse and was seconded by Solomon-Hopkins to accept the consent agenda. The motion passed unanimously.

CORRESPONDENCE: *No correspondence to be read.*

PUBLIC COMMENTS*: Nancy Churchill gave congratulations to Sarah Krausse and Ron Bacon for winning reelection to their board seats and to commend the community on the voter turnout this election cycle elicited. She quoted an overall turnout rate of 42% (usually ~25%) and 48% (~25%) for the two board seats specifically. She shared her excitement at getting others motivated and involved in the process.*

EHR REPORT: *Quinnell gave her report*

ENVIROMENT OF CARE/ SAFETY UPDATE: *Volluz gave his report.*

COMPLIANCE REPORT: *Hargett gave his report.*

DEPARTMENT SPOTLIGHT*: Melinda Payton, Revenue Cycle Manager, gave her department spotlight report.*

Giddings called for a break in session at 11:41 am. Open session resumed at 11:54 am.

CNO REPORT: *Martinoli gave his report*

COO: *DeCorde gave her COO report.*

Giddings called for a break in session at 12:55 pm. Open session resumed at 1:03 pm.

MEDICAL STAFF REPORT: *Dr. Garcia gave his report via PowerPoint slide.*

CEO & CFO REPORT: *Reed gave her CEO/CFO report.*

FINANCIAL REPORT: *Reed gave her financial report.*

ON-GOING BUSINESS:

- ***Board QI Project:*** *The Board identified the Assisted Living Facility for the next QI Project.*

- ***Final Budget Review and Approval:***
  A motion was made by Krausse and was seconded by Solomon-Hopkins to approve the Hospital Budget Resolution2023#6. The motion passed unanimously.

  A motion was made by Krausse and was seconded by Bacon to approve the Klondike Hills Budget Resolution 2023#. The motion passed unanimously.

  A motion was made by Krausse and was seconded by Solomon-Hopkins to approve the Hospital budget Resolution 2023#8. The motion passed unanimously.

  The 2024 Ferry County Hospital District Budget was passed unanimously.

- ***Health Foundation****: Looking to add two new community members including Debbie DeCorde. Chair delayed approval and requested additional research regarding any possible conflict of interest.*
- ***Republic Drug Store-Readerboard:*** *Estimates are quite high and not they placement is not what the board has requested. Facilities Manager proposed idea of using one of the display windows with a monitor until a permanent solution can be found. Board approved moving forward with his proposal.*
- ***Facility Update/Master Plan:*** *Reed has contracted with the third party InnoVative Capital suggested by the architect to assist with the USDA-Pre Application process.*
- ***Orientation Schedule****:*
  - *12/05 – Nancy Giddings*
  - *12/19 – Nancy Giddings*

BOARD REPRESENTATIVE REPORTS:

- ***Finance:*** *Nothing to report. Will include Revenue Cycle Manager on the committee going forward.*
- ***Quality Improvement:*** *Nothing to report.*
- ***Compliance/Risk Management****: Nothing to report.*
- ***Medical Staff****: Nothing to report. Giddings will be unable to attend next month's meeting.*
- ***Credentialing****:*
  - *A motion was made by Krausse and was seconded by Solomon-Hopkins to approve the request for a new appointment of Active Medical Staff Privileges for Robert Brown, PAC. The motion passed unanimously.*
- ***EMS:*** *Meeting tomorrow at 4 pm to open bids.*

NEW BUSINESS:

- *2024 Holiday Calendar Review*
  A motion was made by Krausse and was seconded by Solomon-Hopkins to approve the 2024 FCH Holiday Schedule as presented. The motion passed unanimously
- *2024 BOC Calendar Review*
  Board requested this item be pushed to next month for review and approval.

EXECUTIVE SESSION: *Executive Session was called at 2:05 pm regarding RCW §42.30.110(1)(O) - Quarterly Quality Improvement Report. Martinoli invited the CEO, COO and Executive Coordinator to join the meeting. The board requested 30 minutes. At 2:35 pm the board requested an additional 10 minutes.*

OPEN SESSION: *Resumed at 2:45 pm. No action was taken.*

ADJOURNMENT: *As there was no further business, the meeting was adjourned at 2:46 pm.*

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Nancy Giddings, Chair Date DiAnne Lundgren, Secretary Date

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Amber Gangon, Recording Secretary Date